



## Board of Estimates

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Board of Estimates Agenda Items for Wednesday, July 10, 2024

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**SB-24-12136 - Travel Request Emmanuel Djokou****ACTION REQUESTED:**

The Board is requested to approve an Employee Retroactive Travel Request for Emmanuel Djokou to conduct a peer review of the Office of the Lehigh County, Controller, PA. Period of agreement is: 6/2/2024 to 6/7/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Government Auditing Standards require audit organizations to have a peer review of the organizations to evaluate their compliance with their systems of quality control. Baltimore City's Department of Audits peer review was conducted by the Association of Local Government Auditors (ALGA) in June 2022. The ALGA peer review team consisted of three peer reviewers. One of the agreements with ALGA was to provide the same number of volunteer peer reviewers from Baltimore City's Dept. of Audits to conduct a peer review of other organizations.

Mr. Djokou is one of the volunteers. The peer review team's objectives are to determine whether the Office of the Lehigh County Controller's internal quality control system was suitably designed and operating effectively to provide reasonable assurance of complying with Government Auditing Standards (GAS) issued by the Comptroller General of the United States as well as applicable legal and regulatory requirements. The scope of the peer review is from July 1, 2021, to December 31, 2023.

Mr. Djokou is driving to Lehigh County, PA on June 2, 2024, and returning on June 7, 2024. Mr. Djokou's trip includes weekend travel, and it is fully funded by ALGA which exceeds \$100.

Estimated is cost is as follows:

- Lodging \$590
- Mileage \$200.33
- Parking \$80
- Per Diem Estimate \$320
- Room Rate \$59.00

Total Cost \$1249.33

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			

**SB-24-12441 - Amendment 1- Grant Agreement - York Corridor BID / Loyola University Maryland**

**ACTION REQUESTED:**

The Board is requested to approve an amendment to the grant agreement with Loyola University of Maryland. Period of agreement is: 6/30/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

**BACKGROUND/EXPLANATION:**

On April 3, 2024 the Board of Estimates approved SB-24-11006 Grant Agreement - Loyola University Maryland, Inc - York Corridor. As part of the City's FY24 budget process, the City awarded \$250,000 of City general funds used for the York Corridor Business Improvement District Management Authority Start up community incentives and programs, at the direction of Councilperson Mark Conway.

This is a no-cost amendment that extends the grant agreement by one (1) additional year.

The amendment is necessary to allow the grantee, the York Road Business Improvement District, to expend the full amount of the original grant.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 4th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-24-12280 - Travel Request - Ryan Dorsey - Local Progress****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Councilmember Ryan Dorsey to travel to Oakland, CA to attend Local Progress' National Convening on July 20 - 31, 2024.

Period of agreement is: 7/24/2024 to 7/27/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,099.96

Project Fund	Amount	Start Date	End Date
1001-CCA000009-SC630301	\$ 1,099.96	7/24/2024	7/27/2024

**BACKGROUND/EXPLANATION:**

Councilmember Ryan Dorsey is traveling Oakland, CA to attend Local Progress' National Convening on July 20 - 31, 2024. Mr. Dorsey will sit together with Local Progress members, partners, and movement allies from across the country for a weekend of shared strategy, peer learning, and leadership development and attend more than 40 workshops, sharing sessions and community spaces, and site visits. The per diem rate for this location is \$189/night for lodging and \$74/night for meals and incidentals as per GSA's Per Diem rates for FY 2024. Mr. Dorsey is flying to Oakland on July 20th and returning on July 31st. The Councilman will arrive at the conference on July 24, a day early, for pre-conference meetings and leave on July 27th. The hotel and some meals are covered by the host and the value is \$1,103.73. The flight and registration were paid using Hosea T. Chew's city- issued travel card.

3rd Party Funding: \$1,103.73

Hotel: 601.23

Meals, taxes, and fees \$502.50

Trip related costs:

\$222.00 \$64/night x 3 GSA M&IE

\$60.00 \$30 x 2 Airport Transportation to/from hotel

\$300.00 Conference Registration

\$517.96 Southwest Airline

\$1,099.96 Total

3rd Party Funding: \$1,103.73

Hotel: 601.23

Meals, taxes, and fees \$502.50

Trip related costs:

\$222.00 \$64/night x 3 GSA M&IE

\$60.00 \$30 x 2 Airport Transportation to/from hotel

\$300.00 Conference Registration

\$517.96 Southwest Airline

\$1,099.96 Total

**EMPLOY**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

**BALTIMORE:**

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** 3rd District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-12207 - Reimbursement for Veronica Barfield**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Veronica Barfield.  
Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 39.00

Project Fund	Amount
1001-CCA000094-SC630313	\$ 39.00

**BACKGROUND/EXPLANATION:**

The Board is requested to reimburse Veronica Barfield for parking expenses at the Guilford Garage from 4/29/24 to 5/3/24.

April 29, 2024 - \$13.00

April 30, 2024 - \$13.00

May 3, 2024 - \$13.00

Total \$39.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12396 - First Amendment to Non-construction Consultant Agreement with RLH Telecom Solutions, LLC.**

**ACTION REQUESTED:**

The Board is requested to approve Amendment No. 1. to Consulting/Professional Services Agreement with RLH Telecom Solutions, LLC. Period of agreement is: 7/1/2024 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 16,450.00

Contract Extension Amount: \$ 0.00 Extension Number:

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project Fund	Amount	Start Date	End Date
2039-CCA000027-SC630318	\$ 16,450.00	7/1/2024	12/31/2024

**BACKGROUND/EXPLANATION:**

On June 7, 2023, the Board approved the consultant/professional services agreement with RLH Telecom Solutions LLC, through June 30, 2024. The purpose of the agreement is to evaluate opportunities of use of transactional and conversational AI on City contact centers, IVR and voice-based applications. Provide assistance to review, and update the disaster recovery plan for Telecom services, and update/finalize the Telecom strategic plan for FY2023-28. This amendment allows the consultant to work with the Department of Telecommunications on ad-hoc basis to determine City compliance with applicable Federal, State, and local emergency (E911) laws/regulations. Meet with relevant City departments to review current E911 capabilities, establish an ongoing test plan (SOP) and prepare recommendations for review with Telecom on a recurring test plan. Evaluate opportunities for increased operational efficiencies through the expansion of advanced contact center technology to new candidates City departments and assist with project management process/tools.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-12409 - Cooperative Reimbursement Agreement CSA/CRA-24-030 with the State of Maryland Department of Human Services****ACTION REQUESTED:**

The Board is requested to approve a Cooperative Reimbursement Agreement (CRA) with the State of Maryland Department of Human Resources Child Support Administration. Period of agreement is: 10/1/2023 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 225,500.00

Project Fund	Amount
4000-GRT001937-CCA001136	\$ 225,500.00

**BACKGROUND/EXPLANATION:**

The Cooperative Reimbursement Agreement (CRA) is in conjunction with the Baltimore Circuit Court for Baltimore City. The CRA was created to address the need and support of custodial parents and their minor children with adequate funds to ensure that the children who are cared for are financially supported. With the development of these funds, the employment program that supports non-custodial parents can encourage and aid in the growth of career opportunities and begin reuniting obligations to both families.

The Cooperative Reimbursement Agreement is late due to the position being vacant, there was no Manager in the Division.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-12307 - Grant Award Acceptance - G24CR0225G - Civil ADR Program**

**ACTION REQUESTED:**

The Board is requested to approve acceptance of a Grant Award/Acceptance from the Mediation and Conflict Resolution Office (MACRO). Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 254,325.05

Project Fund	Amount
5000-GRT001789-CCA000039	\$ 254,325.05

**BACKGROUND/EXPLANATION:**

The Mediation and Conflict Resolution Office (MACRO) grant will provide funding to support and expand the Conflict Resolution Programs offered through the Circuit Court for Baltimore City.

This submission is late because there was no Manager in the department. The position was vacant.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

**SB-24-12354 - Memorandum of Understanding with the Administrative Office of the Court (AOC)****ACTION REQUESTED:**

The Board is requested to approve an Memorandum of Understanding (MOU) between the City of Baltimore and the Administrative Office of the Courts. Period of agreement is: Based on Board Approval with a duration of 6 Months  
7/10/2024 / to 1/9/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 290,831.00

Project Fund	Amount
1001-CCA000032-SC630326	\$ 290,831.00

The Courts are being reimbursed by the State for these expenses.

**BACKGROUND/EXPLANATION:**

The Administrative Office of the Courts (AOC) seeks to compensate the Mayor and City Council of Baltimore for all servers' upgrades, audio encoders, OS software, SQL, archives, adapters, and associated peripherals for systems at each location in Courthouse buildings, East, Mitchell and the Juvenile Center. The servers will be replaced by rack-mounted BOSCH encoders to accommodate the exiting video.

The upgrade will include CourtSmart replacing the existing uninterrupted power supplies (UPS) in each of the three (3) server rooms.

1. Courthouse Cummings - 25 Room recording 4 Channels Primary, 1 Channel backup and site records video.
2. Courthouse Mitchell - 20 Room recording 4 channels Primary, 1 Channel backup and site records video.
3. Courthouse Juvenile - 14 Room recording 4 channels Primary, 1 Channel backup and site records video.

The work is expected to be completed by December 1, 2024, with up to one (1) extension option of six (6) months at the sole discretion of the Administrative Office of the Courts (AOC). If there are any inconsistencies between the terms of the Purchase Order and the terms of this MOU, the term of MOU shall prevail.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.



**SB-24-12397 - ERS- Brown Capital Mgmt Intl Sm Co. Instl (BSFX)****ACTION REQUESTED:**

The Board is requested to approve a Subscription Agreement and Limited Partnership Agreement with Brown Capital Management, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 22,500,000.00

Project Fund	Amount
	\$ 22,500,000.00

No General Fund monies are involved in this transaction. All funds and expenses will be expended from ETS assets. Approximately \$ 22.5 million of ERS's assets will be invested in limited partnership interest of the Fund, with a management fee to the Fund's General Partner of \$238,500 per year. Pursuant to the Subscription Agreement and Limited Partnership Agreement, Brown Capital serves as the Fund's investment manager.

**BACKGROUND/EXPLANATION:**

All funds and expenses will be expended from ERS assets. Approximately \$22.5 million of ERS assets will be invested in limited partnership interests of the Funds, with a management fee to the Fund's General Partner of \$258,500 per year. Pursuant to the Subscription Agreement and Limited Partnership Agreement, Brown Capital serves as the Fund's investment manager.

The Board of Trustees of the Employees' Retirement System of the City of Baltimore (ERS) conducted a nationwide search for a small capitalization international equities investment manager/fund for a \$22.5 million mandate. The Board narrowed the eligible firms to three finalist and conducted interviews. With the recommendation of the ETS investment consultant, the Fund was selected as the investment vehicle for the ERS small-Cap international equities investments.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-11918 - Subscription Agreement for International Small Cap - Thompson Siegel and Walmsley (TS & W)-ERS****ACTION REQUESTED:**

The Board is requested to approve a Subscription Agreement with TS&W Small Capital Equity Fund. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 52,500,000.00

Project Fund	Amount
1001	\$ 52,500,000.00

No General Fund monies are involved in this transaction. All funds and expenses will be expected from ERS assets. Approximately, 52.5 million of ERS's assets will be vested in limited partnership interest of the Fund, with a management fee of \$446,250

**BACKGROUND/EXPLANATION:**

No General Fund monies are involved in this transaction. All funds and expenses will be expended from OPEB assets. Approximately \$17.1 million of OPEB assets will be invested in limited Partnership interest of the fund, with a management fee to the Fund's General Partner of \$181, 260 per year. Pursuant to the Subscription Agreement and Limited Partnership Agreement, Brown Captial serves as the Fund's investment manager.

The Board of the Employees' Retirement System of the City of Baltimore conducted a nationwide search for a small capitalization international equities investment manager/fund for 52.5 million mandate. The Board narrowed the eligible firms to three finalist and conducted interviews. With the recommendation of the ERS's consultant, the Fund was selected as the investment vehicle for the ERS small-cap international equities investments.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.



**SB-24-12393 - EOS- Wellington International Small Cap Research Equity Fund****ACTION REQUESTED:**

The Board is requested to approve a Subscription Agreement and Limited Partnership Agreement with Wellington International Small Cap Research Equity Fund. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,600,000.00

Project Fund	Amount
-CC999999	\$ 2,600,000.00

No General Fund monies are involved in this transaction. All funds and expenses will be expended from EOS assets. Approximately \$2.6 million of EOS assets will be invested in limited partnership interest of the Fund, with a management fee of \$339,150 per year.

**BACKGROUND/EXPLANATION:**

The EOS Board conducted a nationwide search for a small capitalization international equities investment manager/fund for 2.6 million mandates. The Board narrowed the eligible firms to four finalist and conducted interviews. With the recommendation of the EOS investment consultant the Fund was selected as the investment vehicle for the EOS small-cap international equities investment.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-12114 - Retroactive Travel Request for Laura Larsen, Budget Director**

**ACTION REQUESTED:**

The Board is requested to approve an Retroactive Employee Travel Request for Laura Larsen who attended the 118th Annual Government Finance Officers Association Conference (GFOA). This event is being held in Orlando, Florida, June 9 – 12, 2024. Period of agreement is: 6/8/2024 to 6/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,608.21

Project Fund	Amount
1001-CCA000101-SC630301	\$ 1,608.21

**BACKGROUND/EXPLANATION:**

Director Larsen travelled to Orlando, Florida for the 118th Annual Government Finance Officers Association Conference (GFOA), on June 8 - 10, 2024. This request is late due to the administrative process (timely internal approvals and travel card issues). Director Larsen was able to attend sessions which highlighted financial governance best practices, professional development, net-working and resources, along with in-depth topics vitally important to finance officers. Additionally, Director Larsen attended sessions which spoke to current issues facing government finance officers and communities. The conference introduced Director Larsen to new products and services to meet current challenges and upcoming needs while saving governments time and money.

Trip Related Cost:

- \$ 498.00 Lodging
- \$ 285.00 GFOA Registration
- \$ 490.97 Airlines
- \$ 67.24 Florida State and Occupancy Tax
- \$ 207.00 Meals and Incidentals
- \$ 60.00 Parking/Transportation

Total: \$ 1608.21

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12418 - Agreement of Lease - 100 Light Street**

**ACTION REQUESTED:**

The Board is requested to approve a City Lease of Private Property Agreement with 100 Charm City, LLC Period of agreement is: Based on Board Approval with a duration of 11 Years 7/10/2024 / to 7/9/2035

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

This 11-year Agreement of Lease between the F&P Employees' Retirement System and 100 Charm City, LLC, is required for F&P to lease 20,260 square feet located on the 9th and 10th floors of 100 Light Street for its business operations. The lease features a renewal option for 2 additional option periods of 5 years each. As an incentive, the landlord is abating rent for the 1st year. **No General Fund monies will be involved in this transaction.** The lease was reviewed by the Law Department and the Office of Real Estate.

Rent under the lease will be payable as follows:

LEASE YEAR	\$PSF	ANNUAL BASE RENT	MONTHLY INSTALLMENTS OF ANNUAL BASE RENT
1	\$24.00	\$486,240.00	\$40,520.00*
2	\$24.84	\$503,258.40	\$41,938.20
3	\$25.71	\$520,872.44	\$43,406.04
4	\$26.61	\$539,102.98	\$44,925.25
5	\$27.54	\$557,971.58	\$46,497.63
6	\$28.50	\$577,500.58	\$48,125.05
7	\$29.50	\$597,713.09	\$49,809.42
8	\$30.53	\$618,633.04	\$51,552.75
9	\$31.60	\$640,285.21	\$53,357.10
10	\$32.71	\$662,695.20	\$55,224.60
11	\$33.85	\$685,889.54	\$57,157.46

\* No Base Rent is due during the Rent Abatement Period

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-12192 - GS18815 Construction Change Order #32 EAR Lorton Stone - City Hall Exterior Stone Repairs**

**ACTION REQUESTED:**

The Board is requested to approve Extra Work Order No. 32 with Lorton Stone, LLC. for Project GS18815 Construction City Hall Exterior Stone Repairs. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 36,879.00

Contract Award Amount: \$ 6,092,561.00 Award Date: 1/29/2020

Contract Extra WO Amount: \$ 0.00 Extra WO Number:

Project Fund	Amount
9916-PRJ001009-AGC2600- CAP009197-SC630404	\$ 36,879.00
\$36,879.00 3rd Parks & Public Facilities Loan	

**BACKGROUND/EXPLANATION:**

COR-52; During the Phase 9 stone repair assessment it was discovered that water was infiltrating and exiting the building between the upper gutter and lower pan gutter systems. The water is entering into the building substructure due to a combination of failed joint sealants and misaligned stone slabs. The Contractor shall remove and replace all failed joint sealants and perform water testing. Cost is based on established unit price of \$12,293.00 per section. There are (3) sections in this current Phase.

NOTE: This issue appears to be a systemic problem which will be evaluated on a Phase by Phase basis. (Field Conditions)

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	Applicable

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

CORC has approved this EAR

**SB-24-12093 - Bid Rejection for GS16810RRR – Mitchell Courthouse Roof Replacement****ACTION REQUESTED:**

The Board is requested to approve the Rejection of All Bids for Contract No. GS 16810RRR Mitchell Courthouse Roof Replacement. Period of agreement is: 6/26/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

On November 4, 2020, your Honorable Board opened eight (8) bids for the subject project. The first two bids were found non-compliant by MWBOO and the Department of General Services determined that it is in the best interest of the City to reject all bids and re-advertise the project in the near future.

On May 03, 2023, your Honorable Board opened four (4) bids for the subject project. The Department of General Services determined that it is in the best interest of the City to reject all bids and re-advertise the project in the near future.

On March 20, 2024, your Honorable Board opened two (2) bids for the subject project. The Department of General Services determined that the bids were way above the engineer's estimate, and it is in the best interest of the city to reject all bids and experience other procurement vehicles.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

**SB-24-12275 - Award - GS21807R - War Memorial Building Roof Replacement - Swain Enterprises****ACTION REQUESTED:**

The Board is requested to approve an Award to Swain Enterprises LLC, for Project GS 21807R - War Memorial Building Roof Replacement. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 975,090.00

Project #: GS21807R

Project Fund	Amount
9916-PRJ002120-AGC2600- CAP009197-SC630404	\$ 975,090.00

CIP0197 – 3rd Community & Economic Development Loan & 2nd Public Infrastructure Loan

**BACKGROUND/EXPLANATION:**

On Wednesday, April 17, 2024, your Honorable Board opened five (5) bids for the subject project. Bids ranged from a low of \$975,090 to a high of \$2,607,400. Swain Enterprises, LLC is the low responsive bidder.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	Applicable

**MBE / WBE PARTICIPATION:**

MBE Goal %	10.00%	MBE Goal Amount	\$ 97,500.00
MBE Total Paid	\$ .00	Vendor: N/A	
MBE: Swain Enterprises, LLC \$ 140,000.00 10.00% Markeys Services, LLC \$ 97,500.00			
10.00% Total MBE: \$ 237,500.00 20.00%			
MBE Goal %	10.00%	MBE Goal Amount	\$ 140,000.00
MBE Total Paid	\$ .00	Vendor: Swain Enterprises LLC	
MBE: Swain Enterprises, LLC \$ 140,000.00 10.00% Markeys Services, LLC \$ 97,500.00			
10.00% Total MBE: \$ 237,500.00 20.00%			

WBE Goal %	10.00%	WBE Goal Amount	\$ 97,500.00
WBE Total Paid	\$ .00	Vendor: N/A	
WBE Calderon Enterprises, LLC \$ 97,500.00 10.00%			

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-12424 - Employee Travel Request for Leslie Carter.****ACTION REQUESTED:**

The Board of Estimates is requested to approve an Employee Travel Request for Leslie Carter to attend the Maryland Association of Counties (MACO). The event is being held in Ocean City Maryland on August 15 -18, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,608.37

Project Fund	Amount	Start Date	End Date
1001-CCA000138-SC630301	\$ 3,608.37	8/15/2024	8/18/2024

The Board of Estimates is requested to approve and authorize travel for Leslie Carter to attend the Maryland Association of Counties (MACO). The event is being held in Ocean City Maryland on August 15 -18, 2024. Leslie Carter travel dates are August 15-18,2024.

**BACKGROUND/EXPLANATION:**

Leslie Carter is traveling to Ocean City, MD for the Maryland Association of Counties (MACO) on August 15-18, 2024. MACO brings together professionals at all levels and career stages to learn from and support one another. It's the environment where innovative ideas are shared and worked on collaboratively. The educational component of the conference covers the latest hot topics, best practices, resources, and skills needed to help improve job performance and provide professional development for public DGS professionals.

Leslie Carter will be leaving the conference the day after it ends due to the agenda times and conference location. The GSA's FY'24 lodging rate for this location is (\$325.00/night and \$69.00/night for M&IE).

Due to the cost of the hotel, \$685/night, and the per diem lodging rate of (Hotel Rate \$325.00/night is less than hotel cost, we are requesting an additional \$360/night (\$1,080) to cover the hotel. The hotel and registration were prepaid using Tonay Davis city-issued Procurement/ Travel card.

## Trip related cost:

\$975	GSA Lodging (\$325/3 nights)
\$1,080	Add'l to cover hotel (\$360/3 night)
\$207	Per Diem Estimate (\$69/3 night)
\$218.57	Hotel Tax (Contact hotel for this tax rate 6%)
\$172.80	Ground Transportation 288 roundtrip (mileage personal vehicle) 2800 Baltimore Ave Ocean City, MD 21842
\$60	Parking (\$15/4 days)
\$395	Registration
\$500	Risk and Incidentals



\$3,608.37 Total

**EMPLOY**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**  
**BALTIMORE:**

N/A                              N/A                              N/A                              N/A

**COUNCIL DISTRICT:**      Citywide

**ENDORSEMENTS:**

**SB-24-12425 - Employee Travel Request for King Bennett****ACTION REQUESTED:**

The Board of Estimates is requested to approve an Employee Travel Request for King Bennett to attend the Maryland Association of Counties (MACO). The event is being held in Ocean City Maryland on August 15 -18, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,608.37

Project Fund	Amount	Start Date	End Date
1001-CCA000144-SC630301	\$ 3,608.37	8/15/2024	8/18/2024

The Board of Estimates is requested to approve and authorize travel for King Bennett to attend the Maryland Association of Counties (MACo). The event is being held in Ocean City Maryland on August 15 -18, 2024. King Bennett travel dates are August 15-18,2024.

**BACKGROUND/EXPLANATION:**

King Bennett is traveling to Ocean City, MD for the Maryland Association of Counties (MACO) on August 15-18, 2024. MACO brings together professionals at all levels and career stages to learn from and support one another. It's the environment where innovative ideas are shared and worked on collaboratively. The educational component of the conference covers the latest hot topics, best practices, resources, and skills needed to help improve job performance and provide professional development for public DGS professionals.

King Bennett will be leaving the conference the day after it ends due to the agenda times and conference location. The GSA's FY'24 lodging rate for this location is (\$325.00/night and \$69.00/night for M&IE.

Due to the cost of the hotel, \$685/night, and the per diem lodging rate of (Hotel Rate \$325.00/nightly) is less than hotel cost, we are requesting an additional \$360/night (\$1,080) to cover the hotel. The hotel and registration were prepaid using Tonay Davis city-issued Procurement/ Travel card.

## Trip related cost:

\$975	GSA Lodging (\$325/3 nights)
\$1,080	Add'l to cover hotel (\$360/3 nights- Hotel Partner for MACO Conference)
\$207	Per Diem Estimate (\$69/3 night)
\$218.57	Hotel Tax (Contact hotel for this tax rate 6%)
\$172.80	Ground Transportation (288 roundtrip mileage personal vehicle) 2800 Baltimore Ave Ocean City, MD 21842
\$60	Parking (\$15/4 days)
\$395	Registration
\$500	Risk and Incidentals

\$3,608.37 Total

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT: ENDORSEMENTS:</b>	Citywide		

**SB-24-12422 - Employee Travel Request for Matthew Rappaport.**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Matthew Rappaport to attend the Maryland Association of Counties (MACO). The event is being held in Ocean City Maryland on August 15 -18, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,053.80

Project Fund	Amount	Start Date	End Date
1001-CCA000139-SC630301	\$ 1,053.80	8/15/2024	8/18/2024

The Board of Estimates is requested to approve and authorize travel for Matthew Rappaport to attend the Maryland Association of Counties (MACO). The event is being held in Ocean City Maryland on August 15 -18, 2024. Matthew Rappaport travel dates are August 15-18, 2024.

**BACKGROUND/EXPLANATION:**

Matthew Rappaport is traveling to Ocean City, MD for the Maryland Association of Counties (MACO) on August 15-18, 2024. MACO brings together professionals at all levels and career stages to learn from and support one another. It's the environment where innovative ideas are shared and worked on collaboratively. The educational component of the conference covers the latest hot topics, best practices, resources, and skills needed to help improve job performance and provide professional development for public DGS professionals.

Matthew Rappaport will be leaving the conference the day after it ends due to the agenda times and conference location. The GSA's FY'24 \$69.00/night for M&IE.

Registration was prepaid using Tonay Davis city-issued Procurement/ Travel card.

Trip related cost:

\$276	Per Diem Estimate (\$69/4 Days)
\$172.80	Ground Transportation (288 roundtrip mileage personal vehicle) 2800 Baltimore Ave Ocean City, MD 21842
\$60	Parking (\$15/4 days)
\$395	Registration
\$150	Risk and Incidentals
\$1,053.80	Total

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12411 - Employee Travel Request for Kendall Abu-Hakim.****ACTION REQUESTED:**

The Board of Estimates is requested to approve an Employee Travel Request for Kendall Abu-Hakim to attend the Maryland Association of Counties (MACo). The event is being held in Ocean City Maryland on August 15 -18, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,608.37

Project Fund	Amount	Start Date	End Date
1001-CCA000138-SC630301	\$ 3,608.37	8/15/2024	8/18/2024

The Board of Estimates is requested to approve and authorize travel for Kendall Abu-Hakim to attend the Maryland Association of Counties (MACO). The event is being held in Ocean City Maryland on August 15 -18, 2024. Kendall Abu-Hakim travel dates are August 15-18,2024

**BACKGROUND/EXPLANATION:**

Kendall Abu-Hakim is traveling to Ocean City, MD for the Maryland Association of Counties (MACo) on August 15-18, 2024. MACO brings together professionals at all levels and career stages to learn from and support one another. It's the environment where innovative ideas are shared and worked on collaboratively. The educational component of the conference covers the latest hot topics, best practices, resources, and skills needed to help improve job performance and provide professional development for public DGS professionals.

Kendall Abu-Hakim will be leaving the conference the day after it ends due to the agenda times and conference location. The GSA's FY'24 lodging rate for this location is (\$325.00/night and \$69.00/night for M&IE.

Due to the cost of the hotel, \$685/night, and the per diem lodging rate of (Hotel Rate \$325.00/nightly) is less than hotel cost, we are requesting an additional \$360/night (\$1,080) to cover the hotel. The hotel and registration were prepaid using Tonay Davis city-issued Procurement/ Travel card.

## Trip related cost:

\$975	GSA Lodging (\$325/3 nights)
\$1,080	Add'l to cover hotel (\$360/3 night Hotel Partnered with MACO Conference)
\$207	Per Diem Estimate (\$69/3 night)
\$218.57	Hotel Tax (Contact hotel for this tax rate 6%)
\$172.80	Ground Transportation (288 roundtrip mileage personal vehicle) 2800 Baltimore Ave Ocean City, MD 21842
\$60	Parking (\$15/4 days)
\$395	Registration

\$500	Risk and Incidentals
\$3,608.37	Total

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			

**SB-24-12410 - Employee Travel Request for Terrell Chesson.****ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Terrell Chesson to attend the Maryland Association of Counties (MACO). The event is being held in Ocean City Maryland on August 15 -18, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,608.37

Project Fund	Amount	Start Date	End Date
1001-CCA000138-SC630301	\$ 3,608.37	8/15/2024	8/18/2024

The Board of Estimates is requested to approve and authorize travel for Terrell Chesson to attend the Maryland Association of Counties (MACO). The event is being held in Ocean City Maryland on August 15 -18, 2024. Terrell Chesson travel dates are August 15-18, 2024

**BACKGROUND/EXPLANATION:**

Terrell Chesson is traveling to Ocean City, MD for the Maryland Association of Counties (MACO) on August 15-18, 2024. MACO brings together professionals at all levels and career stages to learn from and support one another. It's the environment where innovative ideas are shared and worked on collaboratively. The educational component of the conference covers the latest hot topics, best practices, resources, and skills needed to help improve job performance and provide professional development for public DGS professionals.

Terrell Chesson will be leaving the conference the day after it ends due to the agenda times and conference location. The GSA's FY'24 lodging rate for this location is (\$325.00/night and \$69.00/night for M&IE.

Due to the cost of the hotel, \$685/night, and the per diem lodging rate of (Hotel Rate \$325.00/nightly) is less than hotel cost, we are requesting an additional \$360/night (\$1,080) to cover the hotel. The hotel and registration were prepaid using Tonay Davis city-issued Procurement/ Travel card.

## Trip related cost:

\$975	GSA Lodging (\$325/3 nights)
\$1,080	Add'l to cover hotel (\$360/3 night Hotel Partnered with MACO Conference)
\$207	Per Diem Estimate (\$69/3 night)
\$218.57	Hotel Tax (Contact hotel for this tax rate 6%)
\$172.80	Ground Transportation (288 roundtrip mileage personal vehicle) 2800 Baltimore Ave Ocean City, MD 21842
\$60	Parking (\$15/4 days)
\$395	Registration



\$500	Risk and Incidentals
\$3,608.37	Total

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			

**SB-24-12446 - Emergency Procurement: Metropolitan Protective Services, Inc.****ACTION REQUESTED:**

The Board is requested to note an Emergency Procurement with Metropolitan Protective Services, Inc. Period of agreement is: 6/1/2024 to 5/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,455,360.00

Project Fund	Amount	Start Date	End Date
2029-CCA000144-SC630326	\$ 4,455,360.00	6/1/2024	5/31/2025

**BACKGROUND/EXPLANATION:**

The Department of General Services (DGS) certifies that this request is of such nature that the public welfare would be adversely affected by waiting for approval of the Board of Estimates to proceed with obtaining the described equipment, materials, supplies, services, or public works provided by the supplier(s) utilized for this request. Please accept this communication as the Department of General Services' written notice to the Department of Finance for its approval pursuant to Article VI, Section 11(e)(ii) of the Baltimore City Charter to proceed with the following procurement:

Unarmed and armed security services are critical in safeguarding public welfare and safety by detecting and preventing threats thereby maintaining social order and protecting individuals' rights and well-being within and around various Baltimore City locations.

Currently, the Department of General Services has only one vendor, *Abacus Corporation*, under B50004963/P539839/SCON-001434 to provide *unarmed uniformed security* across twenty (20) locations across the city. Over the eight (8) years that this contract has been in place, the Department of General Services has set up 71 purchase orders, 14 of which are in WorkDay. The accumulative extended amount of the purchase order currently totals \$9,329,292.40.

The current bulk of the purchase order value for Abacus Corporation is in PO-008543 which was created on 03/06/2023 covering nineteen (19) locations with a value of \$4,239,121.31. This purchase order has had two change order requests due to a high volume of vendor invoices based on unarmed security needs. The change order dated 09/05/23 increased the purchase order by \$1,636,868.08 while the change order dated 03/01/24 increased the purchase order by \$1,292,528.77. The current remaining value of this purchase order is \$1,383,451.50.

Due to the operational need for armed security and additional unarmed security, the department has solicited an emergency procurement request from *Metropolitan Protective Services, Inc.* for *unarmed and armed security* guard services at five (5) Baltimore City location. It is worth noting that two (2) of these locations will need unarmed and armed security to safeguard Baltimore Police Department's Evidence Control Unit.

310 Saratoga Street

- New location in need of armed and unarmed security relating to BPD’s Evidence Control Unit move
- Requesting 4 armed and 4 unarmed security guards

311 Saratoga Street

- New location in need of armed and unarmed security relating to BPD’s Evidence Control Unit move
- Requesting 3 armed and 4 unarmed security guards

Central District Building (500 E Baltimore Street)

- New location in need of armed security due to operational need
- Requesting 2 armed security guards

Abel Wolman (200 N Holiday Street)

- Abacus currently providing unarmed security
- Requesting 2 armed security guards

Benton Building (417 E Fayette Street)

- Abacus currently providing unarmed security
- Requesting 2 armed security guards

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-12366 - Axis Portable Air Portable Cooling Structures P Card Purchases****ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement with AXIS Portable Air. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 46,971.52

Project Fund	Amount	Start Date	End Date
	\$ 46,971.52	4/23/2024	5/1/2024

Total of two procurement card purchase for portable air units.

**BACKGROUND/EXPLANATION:**

The Department of General Services (DGS) seeks the Board of Estimates recognition of two procurement card purchases with Axis Portable Air as detailed below for the provision of portable cooling structures with a total cost of \$46,971.52 to rent 48 portable air conditioning units for two weeks. Pursuant to City Charter Article VI § 11 (e)(i), due to both procurement card purchases totaling over the \$25,000 amount, the Department of General Services is submitting these procurement card requests to the Board of Estimates for approval.

The procurement card transactions were to support the Baltimore Police Department (BPD) Headquarters and Annex that was experiencing extreme temperature conditions as the seasons change due to needed cooling tower replacement needed for both buildings, a Department of General Services Capital Division project, which had experienced delays. Between 8/18/23 and 11/6/23 the work order system, Arichus, cites eleven (11) requests regarding the temperature that were resolved on 4/9/24 with the rental of portable air units.

To address these extreme conditions, the Department of General Services Facilities Division partnered with the Bureau of Procurement and the Department of Finance to procure two payments totaling to \$46,971.52 to rent 48 portable air conditioning units for two weeks total. The first week totaling \$23,086.5248 and the second being, \$23,885.00. The second transaction was not anticipated by the Department of General Services as is indicated in the form dated 4/23/24 as a one-time purchase. However, due to unforeseen delays in repairs, a second week was needed to ensure acceptable work conditions for both buildings. The cooling tower repair has since been completed by 5/8/24 when the rental period for the portable air units ended.

Please note that these purchases were allocated and paid for by two separate procurement cards both with their own waiver request submitted by the Department of General Services on 4/23/24 and 5/1/24. Requests for the use of the procurement cards have been reviewed and approved by the Bureau of Procurement Chief and Department of Finance.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	12th District		
<b>ENDORSEMENTS:</b>			

**SB-24-11215 - Ratification: MOU - Maryland Department of Health, Prevention Health Promotion Administration**

**ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding (MOU) with the Maryland Department of Health. Period of agreement is: 3/1/2023 to 2/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 114,563.00

Project Fund	Amount
4000-CCA000206-SC630351	\$ 114,563.00
GRT001843	

**BACKGROUND/EXPLANATION:**

The Board is requested to ratify and approve a MOU with the Maryland Department of Health. The Department's Ryan White Program will provide funds to support the Maryland's AIDS Drug Assistance Program (MADAP). The funding will provide prescription payments or co-payments for an estimated 30 Baltimore City residents living with HIV. This is to promote a continuation of care for HIV infected individuals who do not have sufficient health care coverage or financial resources for coping with HIV disease.

Changes were made to the process for submitting MOUs with the Maryland Department of Health (MDH) in FY23. The timeline incurred additional delays due to there being new BCHD fiscal and contract staff who had to learn and implement the new process. Also, key MDH staff retired since the last time we completed this MOU, which caused delays on their end due to lost institutional knowledge.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

- Finance (BBMR) has reviewed and approved for funds.
- Law has reviewed and approved for form and legal sufficiency
- SMBA&D has reviewed and approved.
- Audits has reviewed and has no objection to BOE approval

**SB-24-10737 - Ratification: Baltimore Animal Rescue and Care Shelter (BARCS) FY24 Second Amendment**

**ACTION REQUESTED:**

The Board is requested to approve a Second Amendment to Provider Agreement with Baltimore Animal Rescue and Care Shelter (BARCS). Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 120,000.00

Contract Award Amount:	\$ 1,380,731.00	Award Date:	10/4/2023
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Contract Increase Amount:	\$ 0.00	Increase Number:	
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Contract Amendment Amount:	\$ 120,000.00	Amendment Number:	BHCD24022
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Project #: BHCD24022

Project Fund

Project Fund	Amount
1001-CCA000198-SC630351	\$ 120,000.00

**BACKGROUND/EXPLANATION:**

On July 10, 2019, the Board approved the original agreement with BARC's with nine (9) 1 year renewal options. The original Agreement in the amount of \$1,380,731.00 will increase to \$1,500,731.00, for the Award Amount.

The Board is requested to approve ratification to increase the amount of the provider agreement with Baltimore Animal Rescue and Care Shelter (BARCS). BARCS shall provide general care and control of animals in order to prevent diseases and nuisances affecting the public health. The Department of Planning has transferred \$120,000 of Casino Local Impact funds (CLIF) to Health for BARCS' budget. This transfer of \$120,000.00 will help provide assistance towards the general operation and maintenance of supplies. The FY24 contract needs to be amended to reflect the additional support funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval



**SB-24-11724 - Ratification: Johns Hopkins University Center for Communication Program****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with The Johns Hopkins University. Period of agreement is: 7/1/2023 to 6/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 175,918.00

Project #: 003902

Project Fund	Amount
5000-CCA000179-SC630351	\$ 175,918.00
GRT001751- NO DATA TO DISPLAY	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve ratification of a provider agreement with Johns Hopkins University. With supplemental Babies Born Healthy funds offered by the Maryland Department of Health to the Baltimore City Health Department, Babies Born Healthy will initiate a communications campaign for safe sleep and smoke-free environments. Under this scope of work, Center for Communication Program will lead the development of the communications campaign building upon the CareFirst-funded communication activities for B'more for Healthy Babies. This campaign will further support Babies Born Healthy effort to change systems and structures in order to reduce health disparities and celebrate the strengths of Baltimore's families and communities.

This contract was delayed due to a backlog in work and contracts for the original submitting program contact the contract was reassigned.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-11110 - Morgan State University: Office of Minority Health Grant Baltimore Policy Disparities Demonstration Project**

**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Morgan State University. Period of agreement is: 9/30/2023 to 9/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 101,438.00

Project #: CO#3848

Project Fund	Amount
4000-GRT001212-CCA000191-SC630351	\$ 101,438.00

**BACKGROUND/EXPLANATION:**

The goal is to increase community participation in government processes, policy development, and local grassroots advocacy to address racial health disparities and inequities in Baltimore City. Morgan State University will lend its expertise and authority in the public health evaluation to assess both process and outcome evaluation, primarily of the community capacity building work, through mixed-methods data collection.

The agreement was delayed due to the grant manager in 2022 left the department and a new hire came on board in April 2023.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12434 - Late Expense Report- Ebony Hudley- March 2024 Mileage (ER-010471)****ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Ebony Hudley.

Period of agreement is: 3/1/2024 to 3/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 59.23

Project Fund	Amount
4001-GRT000755-CCA001374- SC630302	\$ 59.23

**BACKGROUND/EXPLANATION:**

Ebony Hudley's March expense report was submitted late due to the practice of her not submitting them because of low travel during recent months. Her work began to pick up in March 2024 resulting in her wanting to be reimbursed for miles traveled. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Ebony Hudley. The Department apologizes for the lateness.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12213 - Late Expense Report- Anya Coates February 2024 Uniform Reimbursement (ER-010400)****ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Anya Coates.  
Period of agreement is: 2/1/2024 to 2/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 27.98

Project Fund	Amount
1001-CCA000181	\$ 27.98

**BACKGROUND/EXPLANATION:**

Anya Coates submitted her expense report request in a timely manner. Due to there being multiple issues with the expense report request, the expense request was returned and resubmitted multiple times. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Anya Coates.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12433 - 3rd Party Funded Travel- Matthew Morgan- NACCHO 360 Conference**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Matthew Morgan to attend the NACCHO 360 conference located in Detroit, Michigan on July 22 through July 25, 2024. Period of agreement is: 7/22/2024 to 7/25/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Matthew Morgan is requesting to attend the NACCHO 360 conference located in Detroit, Michigan on July 22 through July 25, 2024. This conference covers subjects such as health equity and social determinants of health, and chronic disease, which is relevant to the CDC-RFA-DP23-0020 (diabetes) grant. Participation will allow Mr. Morgan to learn more about these subjects from other local health departments doing similar work. Mr. Morgan has been presented a scholarship for housing, transportation, and meals to attend this conference; therefore, there is no cost to the City.

As over \$100 of this trip will be funded by a third party, we are requesting the Board to ratify this travel request.

\$627.00 is the estimated third party funded cost of this travel as follows:

\$435.00 - Estimated Hotel Cost

\$192.00- Meals and Incidentals Per Diem (3 days @ \$64).

This is a Third Party Travel Request all expenses are covered by NACCHO.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12224 - Travel Request- Tody Hairston-Fuller- Zero to Three 2024 Conference (SA-001630)****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Tody Hairston-Fuller to attend the Zero to Three Conference in Long Beach, CA n July 29 through August 2, 2024. Period of agreement is: 7/29/2024 to 8/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,483.23

Project Fund	Amount
4000-GRT001774-CCA000172-SC630301	\$ 2,483.23

**BACKGROUND/EXPLANATION:**

Tody Hairston-Fuller is requesting to attend the Zero to Three Conference in Long Beach, California on July 29 through August 2, 2024. Ms. Hairston-Fuller has been presented the opportunity to showcase the outstanding innovative practices of the Baltimore City Early Intervention Network on a national level by presenting at the conference. Her presentation will highlight how BCHD's Baltimore Infants and Toddlers program embeds financial wellness in the Early Intervention program through a collaboration with the CASH campaign of Maryland. The presentation is titled Dollars to Development: An Early Intervention Collaboration for Financial Wellness.

\$2,483.23 is the total amount of the travel expenses as listed below:

\$ 471.97 - Airfare (Paid on City Travel Card assigned to Liban Jama)

\$1,076.00 - Hotel (Paid on City Travel card assigned to Liban Jama)

\$ 174.31 - Hotel Taxes

\$ 440.00 - Registration (Paid on City P-card assigned to Rebecca Dineen)

\$ 236.00 - Meals and Incidentals Per Diem (4 days @ \$59)

\$ 84.95 - Airport Transportation

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12220 - 3rd Party Funded Travel- Jamiko Rose- NACCHO 360 Conference****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Jamiko Rose to attend the NACCHO 360 conference located in Detroit, Michigan on July 21 through July 26, 2024. Period of agreement is: 7/21/2024 to 7/26/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Jamiko Rose, a Baltimore Health Corps Fellow, is requesting to attend the NACCHO 360 conference located in Detroit, Michigan on July 21 through July 26, 2024. Ms. Rose's participation in this conference will allow her to learn best practices from other health departments on how to address individual and structural social determinants of health to prevent and eliminate diabetes. The practices will be brought back to the local health improvement coalition staff here at the Health Department and collaborating partners to help us complete the work outlined in the CDC-RFA-DP23-0020 (diabetes) grant. Ms. Rose has been presented a scholarship for housing, transportation, and meals to attend this conference; therefore, there is no cost to the City.

As over \$100 of this trip will be funded by a third party, we are requesting the Board to ratify this travel request.

\$1,045.00 is the estimated third party funded cost of this travel as follows:

\$725.00 - Estimated Hotel Cost

\$320.00- Meals and Incidentals Per Diem (5 days @ \$64)

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			

N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-10094 - Retroactive Travel and Reimbursement- Donnica Fife-Stallworth- 2024 National Home Visiting Summit (SA-001255)****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Donnica Fife-Stallworth who attended the 2024 National Home Visiting Summit in Washington, DC on January 31, 2024- February 2, 2024. Period of agreement is: 1/30/2024 to 2/2/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,622.36

Project Fund	Amount
1001-CCA000171-SC630301	\$ 1,173.36
	\$ 449.00

NOTE: Cost of registration was paid for by the Maryland Department of Health. Third party funded.

**BACKGROUND/EXPLANATION:**

Donnica Fife-Stallworth attended the 2024 National Home Visiting Summit in Washington, DC on January 31, 2024- February 2, 2024. Ms. Fife-Stallworth arrived in Washington, DC the evening of January 30, 2024 due to the summits early start. As Acting Program Director for BCHD's Maternal and Infant Care Program, Ms. Fife-Stallworth leads the home visiting strategy for the Maternal Child Health Bureau and the City of Baltimore. The Maryland Department of Health (MDH) offered the opportunity to attend the National Home Visiting Summit to further advance this work and covered the cost of registration in the amount of \$449. The Home Visiting Summit aimed to integrate policy, practice, and research to influence systems change, with the goal of advancing equitable and high-quality home visiting services, structures, and systems. Ms. Fife-Stallworth brought back state-of-the-art strategies to strengthen Baltimore City's home visiting system, which has been a key area of investment for City General Funds.

Ms. Fife-Stallworth is requesting reimbursement for the cost of mileage, meals, and local transportation.

We are requesting the BOE to ratify this travel request and to approve reimbursement.

\$1,622.36 is the total cost of travel expenses as listed below:

\$ 762.00 - Hotel (Paid using City-issued Travel card assigned to Liban Jama)

\$ 121.54 - Room Tax

\$ 200.19 - Meals (Seeking reimbursement)

\$ 33.62 - Local Transportation (Seeking reimbursement)

\$ 56.01 - Mileage (Seeking reimbursement)

\$ 449.00 - Registration (Paid for by third party (MDH))

\$289.82 is the total amount Donnica Fife-Stallworth will be reimbursed.



Due to administrative delays for the internal approval of the travel and the Agency's Travel Representative being scheduled off, the travel did not make it onto the BOE's agenda before Ms. Fife-Stallworth attended the conference.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-11160 - Employment Contract - Bruce Shapiro, M.D.****ACTION REQUESTED:**

The Board is requested to approve an Employment Agreement with Bruce Shapiro, M.D. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 11,132.00

Project #: 3841

Project Fund	Amount
6000-SPC006221-CCA000172- SC630351	\$ 11,132.00

**BACKGROUND/EXPLANATION:**

Dr. Shapiro will provide Consultant Services for the Baltimore Infants & Toddlers Program. He will coordinate and lead the evaluation team of professionals from varied backgrounds; provide medical input; provide family debriefing; identify children at risk for developmental delays; review health status of referred children; serve as the official signatory for children that present with medical concerns at birth and assist in developing goals, outcomes and completion of the Individualized Family Services Plan (IFSP).

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-11926 - Subgrant Agreement to ReBUILD Metro, Inc. for the stabilization of 508 E Preston Street in Johnston Square.****ACTION REQUESTED:**

The Board is requested to approve an Agreement with ReBUILD Metro, INC. Period of agreement is: 6/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 900,000.00

Project Fund	Amount
9901-PRJ002790-GRT001473- CAP009110-SC690992	\$ 900,000.00

**BACKGROUND/EXPLANATION:**

In furtherance of Mayor Brandon Scott's vacancy reduction initiative and utilizing funding awarded to the Impact Investment Area Neighborhood Recovery Funds, DHCD has partnered with ReBUILD Metro, Inc., to stabilize the property located at 508 E. Preston Street in Johnston Square. This approximately 48,000 SF former industrial building is a known brownfield site with failing roof sections and unsecured door and window openings that are open to the elements. Given the building's immediate proximity to the Amtrak tunnel and right-of-way, it is the public's interest to secure this building from potential structural collapse or public harm. ReBUILD Metro, Inc. has obtained a sales contract for the purchase of 508 E. Preston Street and is preparing for settlement. ReBUILD Metro, Inc. will hire a qualified and licensed contractor to perform the scope of work to stabilize and secure the building from further damage and prevent public access until the financing is in place to redevelop it, as described in the grant agreement.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 12th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-11831 - Park Heights Place Apartments - HUD HOME Loan Amendment****ACTION REQUESTED:**

The Board is requested to approve an Amended and Restated Deed of Trust, Assignment of Rents, Regulatory and Security Agreement and an Amended and Restated Deed of Trust Note for Park Heights Senior 2 Limited Partnership (Owner). The Board is also granting authority to the Director of Housing and Community Development to execute these documents at the time of loan settlement. Period of agreement is: Based on Board Approval with a duration of 40 Years 7/10/2024 / to 7/9/2064

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:  
Amount:

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the following: 1) The Second Amendment and Modification of loan documents to an existing (1998 origination) City HOME Loan in the amount of \$650,000; and 2). The authorization of the Commissioner of the Department of Housing and Community Development to execute any and all legal documents to effectuate this transaction after legal review and sign off by the Department of Law. The modification includes extending the maturity for 40 years and increasing the rate to a AFR 4.55% to facilitate a refinancing.

The terms of the amended loan documents include re-subordinating the City HOME loan wherein the City will be in a third-lien position, behind \$7 million of debt. The new senior debt superior to the City's HOME loan is made up entirely of a loan from the State of Maryland in the amount of up to \$5,128,114. The new surplus cash flow split provides for the City to receive 18% of City Surplus Cash, as shown in the table below:

Source	% Cash Flow
Maryland State CDA EHRP	50%
Baltimore HOME	18%
HUD GRRP*	7%
Enterprise Community Development (ECD)	25%

Park Heights Place located at 5430 Park Heights Avenue, ("the Project") is an existing 84-unit affordable senior apartment building constructed by Enterprise Homes in 1998. After the proposed substantial rehabilitation, there will be 76 income-restricted units renting at 30% to 50% AMI and 8 unassisted units renting at 60% AMI. The Project will be 100% age restricted to 62+. Total project cost to complete the proposed rehab of Park Heights Place apartments is approximately \$15.76 million dollars. The City's HOME loan will be assumed as part of the 4%

LIHTC recapitalization to fund the rehab. The total sources of funds for this project are shown in the table below:

**SOURCES AND USES**

(All numbers approximate. HOME loan amount is \$650,000 and includes interest to be accrued as of December 31, 2024).

Sources		Uses	
CDA 542(c) Risk Share	\$5,128,114	Construction	\$6,414,639
CDA Elderly Rental Housing Pgm	\$1,877,433	Construction Fees	\$714,129
Baltimore HOME	\$1,727,375	Financing Fees	\$1,285,555
HUD Section 202 Capital Advance	\$500,000	Acquisition	\$3,750,000
HUD GRRP	\$381,851	Tenant Relocation	\$525,000
Maryland Energy Grant	\$140,180	Developer’s Fee	\$1,592,305
HUD GRRP Elements	\$381,851	Syndication Costs	\$96,394
Seller Note – Acquisition	\$145,192	Guarantees/Reserves	\$1,381,219
LIHTC	\$5,085,258		
Existing Property Reserves	\$350,000		
CDA Debt Service Reserve	\$151,759		
Deferred Developer Fee	\$272,078		
	\$15,759,240		\$15,759,240

The project is scheduled to begin in August 2024. Without the assumption of debt, the project will be unable to move forward.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a real estate transaction not subject to M/WBE participation

**COUNCIL DISTRICT:** 5th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-12336 - Fixed Pricing Policy Dispositions - June 2024 III**

**ACTION REQUESTED:**

The Board is requested to approve a Fixed Pricing Dispositions for June 2024. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,000.00

Project Fund	Amount
1001-RC7673 Coppin Heights Community Development Corporation, Inc.	\$ 1,000.00
1001-RC7673 Robert C. Shaffer	\$ 1,000.00
1001-RC7673 Coppin Heights Community Development Corporation, Inc.	\$ 1,000.00

**BACKGROUND/EXPLANATION:**

On March 20, 2024, the Board of Estimates approved the Fixed Pricing Policy, which allows certain properties owned by the Mayor and City Council to be sold at a fixed price.

Following the adopted policy, DHCD formally requests that the property(ies) listed below be approved for sale:

Address	Purchaser	Purchase Price
2944 W North Ave	Coppin Heights Community Development Corporation, Inc.	\$1,000.00
2956 W North Ave	Coppin Heights Community Development Corporation, Inc.	\$1,000.00
319 Martingale Ave	Robert C. Shaffer	\$1000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 9th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12087 - Amendment 1 - LDA - 507 Wellesley St.**

**ACTION REQUESTED:**

The Board is requested to approve an Amendment to Land Disposition Agreement (LDA) with the Gwynns Falls Business and Homeowners Association, Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:  
Amount:

**BACKGROUND/EXPLANATION:**

The Gwynns Falls Business and Homeowners Association (Developer) entered into a Land Disposition Agreement on June 16, 2021 (the "2021 LDA") to purchase 507 Wellesley Street from the City of Baltimore. In Section 14 of the 2021 LDA, the City reserved title to all alleys and streets abutting the property. The City, wishing to convey all its rights, title, and interest in and to the bed of all interior alleys abutting the property and the Developer, wishing to accept said conveyance, agree to accept said conveyance, agree to amend the 2021 LDA.

The Developer and the City wish to amend the 2021 LDA to revise the provision as follows:

1. The City reserves all its right, title, and interest to only Wellesley Street where it abuts the property and conveys all its right, title, and interest to any internal alleys abutting the property.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 10th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-12323 - Employment Contract - Michael Taylor - ECB 1924-24**

AGC4383 - M-R Environmental Control Board

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract for Michael Taylor. Period of agreement is: 7/10/2024 to 7/9/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 92,160.00

Project Fund	Amount
1001-CCA000468-SC610109	\$ 92,160.00

**BACKGROUND/EXPLANATION:**

The Environmental Control Board is requesting approval of an employment contract for Michael Taylor, for one year, beginning July 10, 2024, through July 09, 2025, at a rate of \$90.00 per hour, for 1024 hours. Michael Taylor will serve as a Contract Service Specialist II. Michael Taylor will be responsible for conducting hearings to make preliminary determinations as to whether citations issued by City enforcement officers comply with the Code, ECB rules and relevant court decisions; enter their findings into the ECB database during the course of the hearing or immediately thereafter; review written requests from the public as assigned by the Executive Director and provide a written response in a timely manner; completing and providing a disposition sheet to the respondent and issuing agency when requested. The Department of Human Resources recommends granting this employment contract.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.



**SB-24-12319 - Employment Contract - Kendall Forester - MONSE 1961-24**

AGC4346 - M-R Office of Neighborhood Safety and Engagement

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract for Kendall Forester. Period of agreement is: Based on Board Approval with a duration of 1 Years  
7/10/2024 / to 7/9/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 10,500.00

Project Fund	Amount
4001-CCA001375-SC610109	\$ 10,500.00

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Neighborhood Safety and Engagement is requesting approval of an employment contract for Kendall Forester, for one year, beginning the date of Board of Estimates approval, whichever comes later, for 350 hours.

Kendall Forester will serve as a Contract Service Specialist II. Kendall Forester will be responsible for overseeing the coordination of operations while at the Visitation Center, including the supervision of the Visitation and Exchange Monitors; ensuring the completion of the safety assessment of the Visitation Center before services are rendered each day; ensuring the daily schedule of families served and pertinent information regarding visitation and exchange circumstances for that day; preparing the monitors for the daily visitations and exchanges by providing them with all information regarding the specific services that day; facilitating the arrivals and departures of all clients, and ensuring proper coverage at entrances, waiting areas and visitation areas.

The Department of Human Resources recommends granting this employment contract.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12322 - Employment Contract - Aurachalee Bollinger - Health 1911-24**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract Aurachalee Bollinger. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 15,559.00

Project Fund	Amount
4000-GRT002114-CCA000188- SC610109	\$ 15,559.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Health Department is requesting approval of an employment contract for Aurachalee Bollinger, for one year, beginning the date of Board of Estimates approval or July 1, 2024, or whichever one comes later, for 973 hours.

Aurachalee Bollinger will serve as a Contract Services Specialist II. Aurachalee Bollinger will be responsible for entering data into a web-based surveillance system; attending meetings with partners and stakeholders to provide updates; maintaining and filing paper reports; assisting with logging and date stamping incoming faxes; and performing weekly quality assurance measures of records. The Department of Human Resources recommends granting this employment contract.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12327 - Employment Contract - Michael Fields - ECB 1925-24**

AGC4383 - M-R Environmental Control Board

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract for Michael Fields. Period of agreement is: Based on Board Approval with a duration of 1 Years  
7/10/2024 / to 7/9/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 92,160.00

Project Fund	Amount
1001-CCA000468-SC610109	\$ 92,160.00

**BACKGROUND/EXPLANATION:**

The Environmental Control Board is requesting approval of an employment contract for Michael Fields, for one year, beginning the date of Board of Estimates Approval or July 10, 2024, through July 9, 2025, or whichever one comes later, at a rate of \$90.00 per hour, for 1,024 hours. Michael Fields will serve as a Contract Service Specialist II. Michael Fields will be responsible for conducting hearings to make preliminary determinations as to whether citations issued by City Enforcement Officers comply with Code, ECB rules and relevant court decisions; enter their findings into the ECB database during the course of the hearing or immediately thereafter; review written requests from the public as assigned by the Executive Director and provide a written response in a timely manner; completing and providing a Disposition Sheet to the respondent and issuing agency when requested. The Department of Human Resources recommends granting this employment contract.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-12314 - Employment Contract - Victoria Minka- MIMA 1923-24**

AGC4301-MIMA - Mayor's Office of Immigrant Affairs

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract for Victoria Minka. Period of agreement is: Based on Board Approval with a duration of 1 Years  
7/10/2024 / to 7/9/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 30,000.00

Project Fund	Amount
1001-CCA000398-SC610109	\$ 30,000.00

**BACKGROUND/EXPLANATION:**

The Mayor’s Office of Immigrant Affairs is requesting approval of an employment contract for Victoria Minka, for one year, beginning July 10, 2024, through July 10, 2025, whichever comes later, for 1000 hours. Victoria Minka will serve as a Contract Service Specialist II. Victoria Minka will be responsible for researching and writing press releases; Maintain and develop content for MIMA’s website, including ongoing website redesign updates; Maintaining and developing newsletter communication; Maintain MIMA’s social media schedule and develop graphics/infographics; Maintain data metric trackers; Organize communication campaigns for MIMA’s signature programs and heavy communication periods (i.e. heritage months, policy initiatives, NALI, etc.) The Department of Human Resources recommends granting this employment contract.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12318 - Employment Contract - Earl Gardner - SAO 1934-24**

AGC6900 - State's Attorney

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract for Earl Gardner. Period of agreement is: Based on Board Approval with a duration of 1 Years  
7/10/2024 / to 7/9/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 65,855.00

Project Fund	Amount
1001-CCA001016-SC610109	\$ 65,855.00

**BACKGROUND/EXPLANATION:**

The Office of The State's Attorney is requesting approval of an employment contract for Earl Gardner, for one-year, beginning the date of Board of Estimates approval or June 7, 2024, whichever comes later, for 1992 hours. Earl Gardner will serve as a Contract Services Specialist II. Earl Gardner will be responsible for investigating felony, domestic violence, and violent crime cases; locating and interviewing witnesses; acting as a liaison with police agencies; and performing related duties of an investigator in the Criminal Investigations unit of the State's Attorney Office as required. The Department of Human Resources recommends granting this employment contract.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&amp;D has reviewed and approved.

**SB-24-12324 - Employment Contract - Amber Nestico - ECB 1928-24**

AGC4383 - M-R Environmental Control Board

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract for Amber Nestico. Period of agreement is: 7/10/2024 to 6/10/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 92,160.00

Project Fund	Amount
1001-CCA000468-SC610109	\$ 92,160.00

**BACKGROUND/EXPLANATION:**

The Environmental Control Board is requesting approval of an employment contract for Amber Nestico, for one year, beginning the date of Board of Estimates Approval or July 10, 2024, through June 9, 2025, or whichever one comes later, for 1,024 hours. Amber Nestico will serve as a Contract Service Specialist II. Amber Nestico will be responsible for conducting Hearings to make preliminary determinations as to whether citations issued by City enforcement officers comply with the Code, ECB rules and relevant court decisions; Enter their findings into the ECB database during the course of the hearing or immediately thereafter; Review written requests from the public as assigned by the Executive Director and provide a written response in a timely manner; completing and providing a Disposition Sheet to the respondent and issuing agency when requested. The Department of Human Resources recommends granting this employment contract.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&amp;D has reviewed and approved.

**SB-24-12328 - Employment Contract - Layla Said - ECB 1926-24**

AGC4383 - M-R Environmental Control Board

**ACTION REQUESTED:**

The Board is requested to approve an Employment Contract for Layla Said. Period of agreement is: 7/10/2024 to 7/9/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 92,160.00

Project Fund	Amount
1001-CCA000468-SC610109	\$ 92,160.00

**BACKGROUND/EXPLANATION:**

The Environmental Control Board is requesting approval of an employment contract for Layla Said, for one year, beginning the date of Board of Estimates Approval or July 10, 2024, through July 9, 2025, or whichever one comes later, at a rate of \$90.00 per hour, for 1,024 hours. Layla Said will serve as a Contract Service Specialist II. Layla Said will be responsible for conducting hearings to make preliminary determinations as to whether citations issued by City Enforcement Officers comply with Code, ECB rules and relevant court decisions; enter their findings into the ECB database during the course of the hearing or immediately thereafter; review written requests from the public as assigned by the Executive Director and provide a written response in a timely manner; completing and providing a Disposition Sheet to the respondent and issuing agency when requested. The Department of Human Resources recommends granting this employment contract.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-12325 - Employment Contract - Tara Barnes - ECB 1927-24**

AGC4383 - M-R Environmental Control Board

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract for Tara Barnes. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 92,160.00

Project Fund	Amount
1001-CCA000468-SC610109	\$ 92,160.00

**BACKGROUND/EXPLANATION:**

The Environmental Control Board is requesting approval of an employment contract for Tara Barnes, for one year, beginning the date of Board of Estimates Approval or July 10, 2024, through July 9, 2025, or whichever one comes later for 1,024 hours. Tara Barnes will serve as a Contract Service Specialist II. Tara Barnes will be responsible for conducting hearings to make preliminary determinations as to whether citations issued by City Enforcement Officers comply with Code, ECB rules and relevant court decisions; enter their findings into the ECB database during the course of the hearing or immediately thereafter; review written requests from the public as assigned by the Executive Director and provide a written response in a timely manner; completing and providing a Disposition Sheet to the respondent and issuing agency when requested. The Department of Human Resources recommends granting this employment contract.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.  
Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.



**SB-24-12311 - Retiree Employment Contract - BCIT 1982-24 - Bernard Knauer**

AGC4303 - M-R Office of Information and Technology

**ACTION REQUESTED:**

The Board is requested to approve a Employment Contract - Retiree Bernard Knauer. Period of agreement is: 7/10/2024 to 7/9/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 72,000.00

Project Fund	Amount
1001-CCA000656-SC610109	\$ 72,000.00

**BACKGROUND/EXPLANATION:**

The Baltimore City Office of Information Technology has requested approval of an employment contract for Bernard Knauer for one-year beginning the date of Board of Estimates approval or August 19, 2024, whichever one comes later, for 1200 hours. Bernard Knauer will work as a Contract Services Specialist I. This position is responsible for understanding strategic business needs and plans for growth, as well as collaborating in the planning, designing, developing, and the deployment of new applications and enhancements to existing applications. The position will also be responsible for gathering, analyzing, and documenting existing workflows and procedures, reviewing, and analyzing the effectiveness and efficiency of existing systems and developing strategies for improving or further leveraging these systems, and creating system design proposals, systems models, specifications, diagrams, and charts to provide direction to system programmers. The Department of Human Resources recommends granting this employment contract.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-12285 - Create classifications - DHR 2001-24**

AGC3300 - Human Resources

**ACTION REQUESTED:**

The Board is requested to approve three Position Classifications. Period of agreement is: 7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Create the following 3 classifications:

Classification: Employee Benefits Specialist I

Job Code: 33685

Grade: 086 (\$46,937 - \$56,616)

Classification: Employee Benefits Specialist II

Job Code: 33686

Grade: 088 (\$50,841 - \$61,599)

Classification: Employee Benefits Specialist III

Job Code: 3387

Grade: 091 (\$57,561 - \$70,034)

The Department of Human Resources is requesting to create a new Benefits Specialist job family. The creation of the job family will allow us to reclassify the positions into classifications that represents the duties being performed. The career path will also allow opportunities for employees to take on different roles and learn new skills.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12302 - Create a position - MONSE 1954-24**

AGC4346 - M-R Office of Neighborhood Safety and Engagement

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation. Period of agreement is: 7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 144,587.00

Project Fund	Amount
1001-CCA001315	\$ 144,587.00

**BACKGROUND/EXPLANATION:**

Create the following position:

Classification: Operations Officer IV

Job Code: 00088

Grade: 931 (\$83,165 - \$132,947)

Position #: TBA

The Department of Human Resources has reviewed a request from the Mayor’s Office of Neighborhood Safety and Engagement to create the above position. The position will be responsible for overseeing grant and contract with organizations, providing direct street outreach and intensive life coaching/case management for participants, coordinating community-based support and outreach providers to ensure that high-risk individuals and clients involved in the Group Violence Reduction Strategy remain, first and foremost, safe, alive and free; and assisting with the coordination of services, support and opportunities to clients.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-12282 - Create a position - DHR 1999-24**

AGC3300 - Human Resources

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 190,685.00

Project Fund	Amount
1001-CCA000362	\$ 190,685.00

**BACKGROUND/EXPLANATION:**

Create the following position:

Classification: Operations Manager III

Job Code: 00092

Grade: 960 (\$108,231 - \$178,513)

Position #: TBA

The Department of Human Resources is requesting the creation of an Operations Manager III position. The position will be responsible for planning, directing and overseeing the Office of Recruitment, developing and implementing effective hiring strategies that align with the City of Baltimore’s vision and goals, developing recruitment tracking metrics, and partnering with agencies to identify critical and vulnerable positions.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency  
SMBA&D has reviewed and approved.

**SB-24-12301 - Create a position - MONSE 1953-24**

AGC4346 - M-R Office of Neighborhood Safety and Engagement

**ACTION REQUESTED:**

The Board is requested to approve a Position Creation Period of agreement is: 7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 144,587.00

Project Fund	Amount
1001-CCA001315	\$ 144,587.00

**BACKGROUND/EXPLANATION:**

Create the following position:

Classification: Operations Officer IV

Job Code: 00088

Grade: 931 (\$83,165 - \$132,947)

Position #: TBA

The Department of Human Resources has reviewed a request from the Mayor’s Office of Neighborhood Safety and Engagement to create the above position. The position will be responsible for coordinating community, engaging City and funding partners around mobilizing and amplifying a community voice against violence to high-risk individuals and groups identified through the strategy, strengthening and coordinating wrap-around services and support for high-risk individuals and oversees grant and contracts with community organizations and specific community representatives to engage participants in the strategy in changing community norms and narratives around gun violence.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

SMBA&D has reviewed and approved.

**SB-24-12304 - Reclassify three filled positions - Police 2008-2010-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following three (3) filled positions:

**FROM:**

Classification: Operations Officer III

Job Code: 31111

Grade: 929 (\$77,191 - \$123,343)

Position #'s: 53123, 53151, 53152

**TO:**

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$77,191 - \$123,343)

Position #: same

Effective December 20, 2023, the Civil Service Commission approved the removal of the above-mentioned positions from Civil Service membership.

These positions are to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12286 - Reclassify filled positions -DHR 2002-2007-24**

AGC3300 - Human Resources

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification. Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 55,709.42

Project Fund	Amount
1001-CCA000355	\$ 55,709.42

**BACKGROUND/EXPLANATION:**

Reclassify the following filled positions:

**FROM:**

Classification: Office Support Specialist III  
Job Code: 33213  
Grade: 080 (\$38,313 - \$45,069)  
Position #: 33852

**TO:**

Classification: Employee Benefits Specialist II  
Job Code: 33686  
Grade: 088 (\$50,841 - \$61,599)  
Position #: same as above

**FROM:**

Classification: Medical Claims Examiner  
Job Code: 33663  
Grade: 080 (\$38,313 - \$45,069)  
Position #: 10051

**TO:**

Classification: Employee Benefits Specialist II  
Job Code: 33686  
Grade: 088 (\$50,841 - \$61,599)  
Position #: same as above

**FROM:**

Classification: Office Support Specialist III

Job Code: 33213

Grade: 080 (\$38,313 - \$45,069)

Position #: 47221

TO:

Classification: Employee Benefits Specialist II

Job Code: 33686

Grade: 088 (\$50,841 - \$61,599)

Position #: same as above

FROM:

Classification: Office Support Specialist III

Job Code: 33213

Grade: 080 (\$38,313 - \$45,069)

Position #: 33293

TO:

Classification: Employee Benefits Specialist II

Job Code: 33686

Grade: 088 (\$50,841 - \$61,599)

Position #: same as above

FROM:

Classification: HR Specialist I

Job Code: 33628

Grade: 090 (\$55,188 - \$67,074)

Position #: 33293

TO:

Classification: Employee Benefits Specialist III

Job Code: 33687

Grade: 091 (\$57,561 - \$70,034)

Position #: same as above

FROM:

Classification: Medical Claims Examiner

Job Code: 33663

Grade: 080 (\$38,313 - \$45,069)

Position #: 33663

TO:



Classification: Employee Benefits Specialist II

Job Code: 33686

Grade: 088 (\$50,841 - \$61,599)

Position #: same as above

The Department of Human Resources is requesting to create a new Benefits Specialist job family and to reclassify the above filled positions. The creation of the job family will allow us to reclassify the positions into classifications that represents the duties being performed. The career path will also allow opportunities for employees to take on different roles and learn new skills.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

SMBA&D has reviewed and approved.

**SB-24-12303 - Reclassify a Filled Position - Police 1874-24**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification. Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 6,848.68

Project Fund	Amount
1001-CCA000740	\$ 6,848.68

**BACKGROUND/EXPLANATION:**Reclassify the following filled position:**FROM:**

Classification: Office Supervisor

Job Code: 33215

Grade: 085 (\$45,127 - \$54,376)

Position #: 18555

**TO:**

Classification: Operations Assistant II

Job Code: 31105

Grade: 903 (\$50,837 - \$81,292)

Position #: Same

The Department of Human Resources has reviewed a request from the Baltimore City Police Department to reclassify the above filled position. This position is responsible for managing all office operations for the Deputy Commissioner for Operations Bureau Administration Office, liaison between other Bureaus, units, and sections within the BPD, working closely with Command staff assigned to Deputy Commissioner's Operations Administration office ensuring office procedures and guidelines adhered to through appropriate protocols to maintain office integrity, creating spreadsheets and reports to track administrative correspondence, updating electronic filing system, overseeing workday for Criminal Investigations Division and Deputy Commissioner Operations Administration Office. This position develops special reports for the Deputy Commissioner to be disseminated to internal personnel, serves as a timekeeper, and provides guidance and direction to time reviewers to resolve payroll issues that arise, and reviews and recommends new procedures to ensure office efficiency within the DC Operations Administration Office.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12281 - Reclassify a filled position- DGS 1798-24**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 6,823.00

Project Fund	Amount
1001-CCA000138	\$ 6,823.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

**FROM:**

Classification: Operations Officer I

Job Code: 00085

Grade: 923 (\$68,289 - \$109,521)

Position #: 20052

**TO:**

Classification: Operations Officer II

Job Code: 00086

Grade: 927 (\$72,624 - \$116,198)

Position #: Same

The Department of Human Resources has reviewed a request from the Department of General Services to reclassify the above filled position. The position will be responsible for managing program activities and special projects; determining the necessary resources to drive and monitor the progress of program activities and special projects; evaluating program activities and special projects by presenting critical outcomes in the form of reports and statistical data; performing research, developing, and identifying viable operational interventions/plans to be implemented across all divisions within the agency; participating in the preparation of group presentations, detailing analyses, evaluations, alternate action plans and recommending courses of action for leadership's final review; developing and facilitating data verification procedures to help information to be disseminated accurately to agency stakeholders to support the Director's Office's management of operations; creating, managing, and coordinating activities for DGS specific equity programs; leading the Diversity, Equity, and Inclusion (DEI) Committee; preparing detailed reports, charts, graphs, and other documents to properly disseminate the statistical data and findings; Serving as the primary liaison for the Mayor's

Office of Government Relations (MOGR) on all legislative matters and communication with the City Council, state government and all other governmental entities; Managing all City Council Bill activities including but not limited to: coordinating with internal staff to prepare for bill hearings, ensuring the appropriate subject matter experts are prepared and in attendance, drafting and submitting bill reports to the City Council; working closely with the DGS Fiscal Team to coordinate presentations for annual budget hearings, and providing regular updates and responses to MOGR for “state-level” bills that are introduced during the General Assembly Session.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12308 - Reclassify a Filled Position - DPW 2040-24**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification. Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 29,215.00

Project Fund	Amount
2070-CCA000894	\$ 29,215.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled position:

**FROM:**

Classification: Accounting Assistant III  
Job Code: 34133  
Grade: 084 (\$43,753 - \$52,220)  
Position #: 35632

**TO:**

Classification: Contract Administrator II  
Job Code: 72412  
Grade: 089 (\$52,935 - \$64,267)  
Position #: Same

The Department of Human Resources has reviewed a request from the Department of Public Works to reclassify the above filled position. The position will be responsible for preparing contract books and plans for printing and advertising, issuing them to contractors, private utilities and other city agencies; examining contractors' original estimates of item cost for conformity with contract specifications; examining and verifying contractor's monthly estimates, invoices and extra work orders for accuracy prior to payment.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12297 - Reclassify a filled position - MOED 1711-24**

AGC4500 - M-R Office of Employment Development

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 14,876.00

Project Fund	Amount
6000-CCA001193	\$ 14,876.00

**BACKGROUND/EXPLANATION:**Reclassify the following filled position:**FROM:**

Classification: Professional Services  
Job Code: 01225  
Grade: 923 (\$68,289 - \$109,521)  
Position #: 34871

**TO:**

Classification: HR Business Partner  
Job Code: 07371  
Grade: 931 (\$83,165 - \$132,947)  
Position #: 34871

The Department of Human Resources has reviewed a request from the Mayor's Office of Employment Development to reclassify the above position. This position will function as the Deputy Chief for Human Resources for MOED and will be responsible for overseeing and managing the day-to-day aspects of the HR Office. This position will assist the Chief Administrative Officer of Operations in planning and directing the Recruitment and Employment Programs for the agency, coordinating, and managing the onboarding, interviewing, selection processes, preparing and processing HR payroll and reports, supervising HR staff, recommending and submitting personnel action materials to central Human Resources, such as reclasses, position creates and salary exceptions and ensuring compliance with other HR policies and procedures.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4



<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12290 - Reclassify two filled positions - FIRE 1903 & 1904-24**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification. Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 9,330.00

Project Fund	Amount
1001-CCA000121	\$ 9,330.00

**BACKGROUND/EXPLANATION:**

Reclassify the following filled positions:

**FROM:**

Classification: Fire Captain Investigative and Prevention Services  
Job Code: 41254  
Grade: 341 (\$79,384.83 - \$97,915.91)  
Position #'s: 13913 and 12659

**TO:**

Classification: Fire Captain Investigative and Prevention Services, ALS  
Job Code: 41252  
Grade: 378 (\$82,504.83 - \$101,035.91)  
Position #'s: 13913 and 12659

The Department of Human Resources has reviewed a request from the Fire Department to reclassify the above filled positions. These positions are being reclassified to ensure that the employees are compensated properly that currently hold the Advanced Life Support (ALS) certification.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12296 - Reclassify a filled position - MOED 1463-24**

AGC4500 - M-R Office of Employment Development

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification. Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 10,506.00

Project Fund	Amount
6000-CCA001193	\$ 10,506.00

**BACKGROUND/EXPLANATION:**Reclassify the following filled position:**FROM:**

Classification: HR Business Partner

Job Code: 07371

Grade: 931 (\$83,165 - \$132,947)

Position #: 46050

**TO:**

Classification: Operations Manager I

Job Code: 00090

Grade: 939 (\$96,168 - \$158,483)

Position #: 46050

The Department of Human Resources has reviewed a request from the Mayor's Office of Employment Development to reclassify the above filled position. This position will function as the Chief Administrative Officer for Operations for MOED and will be responsible for overseeing and managing the day-to-day aspects of the following divisions: Information Technology, Human Resources, and Facilities. This position will also be responsible for managing and advocating for budget, monitoring budgets, expenditures, and ensuring the divisions meet the standards and goals developed for the agency.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12287 - Reclassify a vacant position - FINANCE 1920- 24**

AGC2300 - Finance

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 25,108.00

Project Fund	Amount
2043-CCA000100	\$ 25,108.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

**FROM:**

Classification: Office Support Specialist III

Job Code: 33213

Grade: 080 (\$38,313 - \$45,069)

Position #: 48589

**TO:**

Classification: Operations Assistant I

Job Code: 31104

Grade: 902 (\$47,907 - \$76,606)

Position #: Same

The Department of Human Resources has reviewed a request from the Department of Finance, Office of Risk Management, to reclass the vacant position. This position will be responsible for assisting managers with presentations, drafting internal and external documents, data collection for Risk Management and making recommendations to management on internal and external processes, acts as a liaison between the Office of Risk Management and other agencies. The position will also be responsible for supporting management in research, high-level project management, and providing administrative support, as well as, analyzing SOPs for the Office for Risk Management and providing feedback to managers for operational and administrative changes.

The position is not to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

Board of Estimates Agenda	Human Resources			7/10/2024
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12294 - Reclassify a vacant position - LAW 1800-24**

AGC3500 - Law

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification. Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 26,669.00

Project Fund	Amount
1001-CCA000370	\$ 26,669.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

**FROM:**

Classification: Assistant Solicitor

Job Code: 10198

Grade: 929 (\$77,191 - \$123,343)

Position #: 42174

**TO:**

Classification: Operations Manager I

Job Code: 00090

Grade: 939 (\$96,168 - \$158,483)

Position #: Same

The Department of Human Resources has reviewed a request from the Law Department to reclassify the above vacant position. The position will function as a Deputy Chief within the Real Estate practice group. The position will be responsible for leading the department, in the absence of the Practice Group Chief and assisting with management of high-level assignments and cases. Monitoring legal risk in high portfolio real estate acquisitions; providing legal advice and counsel to City Council and Mayor on appropriate actions; supporting legal and general advisory needs associated with large-scale real estate transactions; in-lieu of or in conjunction with Practice Group Chief, overseeing and managing day-to-day operations of division and staff including reviewing and approving leave, inputting/conducting performance evaluations, assigning and reviewing transactional caseload; approving of leases, titles and amendments, reporting to executive leadership team on a variety of legal transactional matters; drafting quarterly and annual reports; presenting before boards and commissions (Baltimore Development Corporation) in conjunction with or in-lieu of Practice Group Chief, and conferring with the federal, state government on bond transactions.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-12299 - Reclassify a vacant position - MOHS 2035-24**

AGC4381 - M-R Office of Homeless Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification. Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 8,214.00

Project Fund	Amount
1001-CCA000564	\$ 8,214.00

**BACKGROUND/EXPLANATION:**Reclassify the following vacant position:**FROM:**

Classification: Operations Manager I

Job Code: 00090

Grade: 939 (\$96,168 - \$158,483)

Position #: 50064

**TO:**

Classification: Operations Manager III

Job Code: 00092

Grade: 960 (\$108,231 - \$178,513)

Position #: same as above

The Department of Human Resources has reviewed a request from the Mayor's Office of Homeless Services to reclassify the above vacant position. The position will now be responsible for managing the overall day-to-day operations for four departments (Compliance, Policy and Partnership, Contract Administration and Fiscal).

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12305 - Abolish a position and reclass a vacant position - Public Works 1983-24**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,607.50

Project Fund	Amount
1001-CCA000897	\$ 5,607.50

**BACKGROUND/EXPLANATION:**Abolish the following position:

Classification: Carpenter II

Job Code: 52242

Grade: 429 (\$39,699 - \$43,732)

Position #: 46331

Reclassify the following vacant position:

FROM:

Classification: Safety Enforcement Officer II

Job Code: 33642

Grade: 092 (\$60,052 - \$73,123)

Position # 23069

TO:

Classification: Training Officer

Job Code: 33672

Grade: 927 (\$72,624 - \$116,198)

Position # 23069

The Department of Human Resources received a request from the Department of Public Works to reclassify the above vacant position. This position will be responsible for providing a variety of driving related training such as Basic Defensive Driving, Defensive Driving Recertification, Snow Training and Driver Awareness. This position will also be responsible for providing CPR training, OSHA Training, Personal Protective Equipment Training, Ergonomics and Proper Lifting.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12306 - Abolish a position and reclass a vacant position - Department of Public Works 1984-24**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Position Classification. Period of agreement is: 7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 24,238.10

Project Fund	Amount
1001-CCA000897	\$ 24,238.10

**BACKGROUND/EXPLANATION:**

Abolish the following vacant position:

Classification: Cabinetmaker II  
Job Code: 52232  
Grade: 432 (\$43,229 - \$48,343)  
Position #: 22166

Reclassify the following vacant position:

FROM:

Classification: Heating and Air Conditioning Technician III  
Job Code: 54213  
Grade: 435 (\$47,446 - \$54,180)  
Position #: 34252

TO:

Classification: Training Officer  
Job Code: 33672  
Grade: 927 (\$72,624 - \$116,198)  
Position #: 34252

The Department of Human Resources received a request from the Department of Public Works to reclassify the above vacant position. This position will be responsible for providing a variety of driving related training such as Basic Defensive Driving, Defensive Driving Recertification, Snow Training and Driver Awareness. This position will also be responsible for providing CPR training, OSHA Training, Personal Protective Equipment Training, Ergonomics and Proper Lifting.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12291 - Reclassify a vacant position- FIRE 1955-24**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification. Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 56,194.00

Project Fund	Amount
1001-CCA000114	-\$ 56,194.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

**FROM:**

Classification: Deputy Fire Chief  
Job Code: 10213  
Grade: 84F (\$171,457)  
Position #: 49798

**TO:**

Classification: Operations Manager II  
Job Code: 00091  
Grade: 942 (\$102,024 - \$168,204)  
Position #: 49798

The Department of Human Resources has reviewed a request from the Fire Department to reclassify the above vacant position. The position is being reclassified as the position of Deputy Fire Chief is a sworn classification and the incumbent that the agency would like to appoint to this position is a civilian, therefore, the position is being reclassified to a classification that can support non-sworn personnel. The position will function as the Director of Emergency Management and report directly to the Chief of Fire Department.

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		

**ENDORSEMENTS:**



**SB-24-12292 - Reclassify a vacant position - LAW 1799-24**

AGC3500 - Law

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification. Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 28,767.00

Project Fund	Amount
1001-CCA000370	-\$ 28,767.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

**FROM:**

Classification: Chief Solicitor  
Job Code: 10199  
Grade: 936 (\$90,895 - \$145,365)  
Position #: 15517

**TO:**

Classification: Assistant Solicitor  
Job Code: 10198  
Grade: 929 (\$77,191 - \$123,343)  
Position #: Same

The Department of Human Resources has reviewed a request from the Law Department to reclassify the above vacant position. The position will be responsible for preparing and trying cases on the behalf of the Baltimore City Police Department Public Integrity Bureau as well as litigating civil claims brought against the City; conducting legal research; preparing briefs; reviewing investigatory materials and working closely with BCPD's Public Integrity Bureau in assisting investigators as needed; assisting with legal research and presentations of data and reports for the consent decree.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12300 - Reclassify a vacant position - MOHS 2036-24**

AGC4381 - M-R Office of Homeless Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification. Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 29,393.00

Project Fund	Amount
1001-CCA000564	\$ 29,393.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

**FROM:**

Classification: Social Program Administrator II  
Job Code: 81152  
Grade: 927 (\$72,624 - \$116,198)  
Position #: 51971

**TO:**

Classification: Operations Officer V  
Job Code: 31113  
Grade: 936 (\$90,895 - \$145,365)  
Position #: same as above

The Department of Human Resources has reviewed a request from the Mayor’s Office of Homeless Services (MOHS) to reclassify the above vacant position. The position will now be responsible for developing and maintaining collaborative partnerships with City departments, government entities, nonprofit and private sector entities, community groups, service providers, residents, businesses, and the homeless to gain support for program initiatives, solutions, funding, and participation in the CoC, work with MOHS managers to ensure current program compliance with all state and federal government regulations.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

**EMPLOY BALTIMORE:                      LIVING WAGE:                      LOCAL HIRING:                      PREVAILING WAGE:**

Board of Estimates Agenda	Human Resources			7/10/2024
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12277 - Reclassify two vacant positions DGS 1796-1797-24**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification. Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following two (2) vacant positions:

**FROM:**

Classification: CDL Driver II

Job Code: 54517

Grade: 448 (\$47,242 - \$54,139)

Position #'s: 20257, 20259

**TO:**

Classification: Electrical Mechanic II

Job Code: 52212

Grade: 448 (\$47,242 - \$54,139)

Position #'s: Same

The Department of Human Resources has reviewed a request from the Department of General Services to reclassify the above vacant positions. These positions will be responsible for diagnosing and repairing electrical issues with lights, outlets, exit signs, buzzers, and other electrical fixtures; installing and wiring new electrical systems including panels, switches, outlets, and lighting fixtures; running dedicated lines and circuits for specific equipment or appliances; reading blueprints and schematic drawings to install and repair interior and exterior lighting systems and electrical fixtures; maintaining and repairing communication systems, electric heating and air conditioning systems and appliance; locating malfunctions in electrical systems and equipment; repairing and replacing parts; conducting regular maintenance checks to ensure proper functioning of electrical systems; maintaining records of time and materials used to complete work and preparing safety manuals.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			

<b>Board of Estimates Agenda</b>	<b>Human Resources</b>			<b>7/10/2024</b>
N/A	N/A	N/A	N/A	
<b>COUNCIL DISTRICT:</b>	Citywide			
<b>ENDORSEMENTS:</b>				

**SB-24-12283 - Reclassify a vacant position - DHR 2000-24**

AGC3300 - Human Resources

**ACTION REQUESTED:**

The Board is requested to approve a Position Reclassification. Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Reclassify the following vacant position:

**FROM:**

Classification: IT Specialist I, BCIT

Job Code: 33107

Grade: 923 (\$68,289 - \$109,521)

Position #: 50713

**TO:**

Classification: Agency IT Specialist I

Job Code: 33147

Grade: 923 (\$68,289 - \$109,521)

Position #: same as above

The Department of Human Resources is requesting to reclassify the above vacant position. The request is to correctly classify the position to the appropriate classification.

The position is to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12380 - Shelby Harrington v. MCCB, Case No. 24-C-23-001515****ACTION REQUESTED:**

The Board is requested to approve a Settlement Agreement & Release with Shelby Harrington.

Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 60,000.00

Project Fund	Amount
2044-CCA000378-SC630370	\$ 60,000.00

**BACKGROUND/EXPLANATION:**

Plaintiff's Complaint against the City alleges negligence and nuisance for each sewage water backup. Plaintiff alleges economic and non-economic damages, accounting for "nausea, stress, frustration, fear, physical disgust, and anxiety for her health and her children's health that they would be exposed to raw sewage. Plaintiff was continuously afraid that sewage water backups would happen again and again." Plaintiff lost sleep from the repeated sewage backups; Very bad 5+ months.

To resolve this litigation economically and to avoid the expense, time, and uncertainties of further litigation, the parties have agreed to a complete settlement of this case, including attorney's fees, whereby the City will issue payment in the amount of \$60,000.00, and, in exchange, Plaintiff will dismiss her lawsuit against the City. Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.



**SB-24-12436 - Shakairra David v. Justin Michael King, et al.**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve a Settlement Agreement & Release with Shakairra David.  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 30,000.00

Project Fund	Amount
2036-CCA000366-SC630370	\$ 30,000.00

**BACKGROUND/EXPLANATION:**

On August 10, 2020, off-duty Department of Public Works employee Shakairra David ("Plaintiff") sustained injuries as the result of a motor vehicle collision with a Baltimore City ambulance near the intersection of E. Baltimore Street and Patterson Park Ave. The ambulance, driven by Defendant Justin Michael King, was in emergency service at the time of the collision. The settlement considers the cost of further litigation in proceeding to trial. Further, the documented medical expenses of Plaintiff are \$11,555.82 and a jury award in Baltimore City is likely to meet or exceed the statutory cap, particularly given that the impact to Plaintiff's car by Defendants' ambulance caused Plaintiff's vehicle to leave the roadway and strike the residential property of 2300 Baltimore Street.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this case, a recommendation to the Board of Estimates is made to approve the settlement of this case to avoid a potential adverse jury verdict.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 13th District**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12372 - Settlement - 100 St. Paul Street, LLC****ACTION REQUESTED:**

The Board is requested to approve a Settlement Agreement & Release with 100 St. Paul Street, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 45,000.00

Project Fund	Amount
2044-CCA000378-SC630370	\$ 45,000.00

**BACKGROUND/EXPLANATION:**

100 St. Paul Street, LLC filed a claim against the city for \$105,950 for property damage due to multiple sewage backup incidents in the hotel basement due to chokes in the main from November 7, 2022 until December 16, 2022. The Law Department's investigation (including site visits and an independent property adjuster's evaluation) determined that there was no prior notice to the Department of Public Works regarding the initial sewage backups and also found that some damages were paid by the claimant's insurer, so those Incidents were denied. However, subsequent sewage backups occurred because the problem was not resolved and were not covered by insurance. Therefore, the law department recommends settlement of the claim for those uninsured cleanup and repair expenses for \$45,000.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12355 - Solicitation Waiver Request the Mayor's Office of LGBTQ Affairs**

AGC4356 - M-R Art and Culture

**ACTION REQUESTED:**

The Board is requested to approve a Governmental/Charitable Solicitation Application with the Mayor's Office of LGBTQ Affairs. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Mayor's Office of LGBTQ Affairs is requesting the Board to approve the solicitation application waiver. This is a crucial step towards the significant improvement of civic engagement and community outreach to Baltimore's disproportionately marginalized residents. In conjunction with the Baltimore Civic Fund as the fiscal sponsor, they will provide financial oversight and reporting on all funds acquired by the LGBTQ's office solicitation efforts. Donations will be intended to support the office's operational and administrative costs, community/public events, acquisition of professional services, and other LGBTQ-related projects.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12223 - Soccer Study IAA - MOU with MD Stadium Authority****ACTION REQUESTED:**

The Board is requested to approve a Memorandum of Understanding (MOU) with the Maryland Department of Commerce. Period of agreement is: 7/10/2024 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 100,000.00

Project Fund	Amount
1001-CCA000388	\$ 100,000.00

**BACKGROUND/EXPLANATION:**

In 2022, the Maryland Stadium Authority (MSA) was engaged by the Maryland Department of Commerce (DOC) to provide advisory services related to a proposed new multi-use soccer stadium in the Baltimore Metro area. The primary operator would be Major League Soccer's (MLS) DC United and would include an MLS Next Pro Club, as part of a new league.

MSA has agreed to manage a Phase 2 preliminary design effort. The scope of the preliminary design will include site analysis, conceptual design, budget analysis, and due diligence for two identified sites, Carroll Park and Swann Park, located in the City of Baltimore. Under this Memorandum of Understanding, the City has been asked to contribute to the costs of this study. The full estimated cost for the study is \$450,000.00.

The proposed funding structure is as follows:

- DC United: \$225,000
- DOC: \$100,000
- City of Baltimore: \$100,000
- MSA: \$25,000

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-12399 - Mileage Reimbursement- February 2024- Justin Williams**

AGC4311 - M-R Miscellaneous General Expenses

**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Justin Williams.  
Period of agreement is: 2/1/2024 to 2/29/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 87.90

Project Fund	Amount	Start Date	End Date
1001-CCA000388-SC630302	\$ 87.90	2/1/2024	2/29/2024

This is mileage reimbursement for Deputy Mayor Justin Williams for travel from City Hall to the Maryland State House in February 2024.

**BACKGROUND/EXPLANATION:**

The Mayor's Office is requesting a mileage reimbursement for Deputy Mayor Justin Williams as he testified in the MD State House on two different occasions in February during the 2024 Legislative session. This submission is late due to improper workday submission by his special assistant (Maribel Cervantes) who did not know expenses accrued during different months needed to be submitted separately. The corrections were not completed within a 30 day timeframe, therefore a BOE memo submission was required.

Maribel Cervantes apologizes for the tardiness and any inconveniences incurred.

## Travel Dates

## Monday, February 19th

- Purpose: DM Williams testified in support of HB1089- liquor license fee increase.
- Expense Item: Local Mileage
- Original Address: 100 Holliday Street, Baltimore, MD
- Destination Address: 88 State Circle, Annapolis, MD
- Total Miles: 65.6
- Total Amount: \$43.95

## Friday, February 23rd

- Purpose: DM Williams testified in favor of HB733 in Annapolis.
- Expense Item: Local Mileage
- Original Address: 100 Holliday Street, Baltimore, MD
- Destination Address: 88 State Circle, Annapolis, MD
- Total Miles: 65.6
- Total Amount: \$43.95

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
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N/A	N/A	N/A	N/A
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MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-11797 - Second Amendment Grant Agreement with Wide Angle Youth Media Incorporated for ARPA Funding for Wide Angle Youth Media's Core Programs.****ACTION REQUESTED:**

The Board is requested to approve a Second Amendment to Agreement with Wide Angle Youth Media Incorporated. Period of agreement is: 6/5/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project Fund	Amount	Start Date	End Date
4001-GRT001009-CCA001329-SC630351	\$ 0.00		6/30/2025

**BACKGROUND/EXPLANATION:**

On October 19, 2022, the Board of Estimates approved the original agreement with Wide Angle Youth Media Incorporated in the amount of \$450,000 with the term of 10/19/2022- 6/30/2025. The second amendment agreement is to modify the current indirect cost percentage in budget to the federally accepted indirect cost rate.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12454 - Mutual Termination for Grant Agreement with Ahavas Chaim, Inc. for Developing Mental Health and Support Resources to Help Keep At-Risk Youth Off the Streets**

**ACTION REQUESTED:**

The Board is requested to approve a Mutual Termination Agreement with Ahavas Chaim, Inc. Period of agreement is: 12/7/2022 to 6/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: 442273

**BACKGROUND/EXPLANATION:**

On September 27, 2022, the Mayor's Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$500,000 to Ahavas Chaim, Inc. to provide rent and housing security deposit support to residents impacted by the COVID-19 pandemic, as well as facility improvements to their existing center which allows for increased services designed to provide mental health, career, academic, and socioemotional support to at-risk teens and young adults in Baltimore City. The grant agreement was approved by the BOE on December 7, 2022.

Issues arose regarding Ahavas Chaim, Inc. that could not be resolved so the Recovery Office and Ahavas Chaim, Inc., agreed to a mutual termination on June 21, 2024 and seek Board approval of the mutual termination agreement.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval



**SB-24-12456 - Second Amendment to the Interagency Agreement between MORP and BCRP for ARPA Grant 442213**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to approve a Second Amendment to an Interagency Agreement with the Department of Recreation and Parks. Period of agreement is: 4/6/2022 to 12/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	4/6/2022
	50,500,000.00		

Contract Increase Amount:	\$	Increase Number:
	10,621,180.00	

Contract Amendment Amount:	\$ 0.00	Amendment Number:
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Project #: 442213

Project Fund	Amount
4001-GRT000753-CCA001290	-\$ 10,621,180.00

\$10,621,180 in ARPA funds will be taken from grant worktag "GRT000753 - ARPA Unallocated" and will be transferred to grant worktag "GRT001581 ARPA-BCRP Paygo Capital" for PRJ002393. This addition will make the new/amended grant award total \$61,121,180.00

9901-PRJ002393-GRT001581-CAP009110	\$ 10,621,180.00
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\$10,621,180 in ARPA funds will be taken from grant worktag "GRT000753 - ARPA Unallocated" and will be transferred to grant worktag "GRT001581 ARPA-BCRP Paygo Capital" for PRJ002393. This addition will make the new/amended grant award total \$61,121,180.00

**BACKGROUND/EXPLANATION:**

On April 6, 2022, the Mayor's Office of Recovery Programs officially awarded a grant to the Baltimore City Department of Recreation and Parks (BCRP) for \$41,000,000 to modernize Baltimore's recreation amenities and parks. On June 26, 2024, the Recovery Office increased your award to \$50,500,000 to cover inflationary cost increases for Gardenville Recreation Center and the Greater Model Pool.

In order to provide funding needed for a new recreation center in South Baltimore, the Recovery Office is increasing the award to BCRP by an additional \$10,621,180 for a total of \$61,121,180. The amended budget also reflects reallocations across different project areas that were implemented to right-size line items with the actual costs of capital projects as they have been executed.

The purpose of this Second Interagency Agreement Amendment is to increase the ARPA award amount from the Mayor's Office of Recovery Programs to the Baltimore City Department of Recreation and Parks from \$50,500,000 to \$61,121,180. This Amendment shall be retroactively effective as of April 6, 2022. Funds will be transferred from GRT000753 - ARPA Unallocated to GRT001581 ARPA-BCRP Paygo Capital.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12379 - Grant 442202 - First Amendment - Interagency Agreement between MORP & BCHD**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a First Amendment to an Interagency Agreement with the Baltimore City Health Department. Period of agreement is: 11/17/2021 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	11/17/2021
	80,000,000.00		

Contract Extension Amount:	\$ 0.00	Extension Number:
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Contract Amendment Amount:	\$	Amendment Number:
	44,396,785.00	

Project #: 442202

Project Fund	Amount
4001-GRT000755	-\$ 35,603,215.00
4001-GRT000753-CCA001290	\$ 35,603,215.00

**BACKGROUND/EXPLANATION:**

The purpose of this Interagency Agreement amendment is to decrease the ARPA award amount from the Mayor's Office of Recovery Programs to the Baltimore City Health Department from \$80,000,000 to \$44,396,785 and to extend the period of performance to June 30, 2026. \$35,603,215 in ARPA funds will be taken from grant worktag "GRT000755 HLT FY 22 ARPA Health Response GR442202" and will be transferred to grant worktag "GRT000753 - ARPA Unallocated". This reduction will make the new/amended grant award total \$44,396,785. This Amendment shall be retroactively effective as of November 17, 2021. Funds will be transferred to GRT000753 - ARPA Unallocated.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-10355 - Agreement - Downtown Baltimore Child Care, Inc.- State Supplemental FY24-25****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Downtown Baltimore Child Care, Inc. Period of agreement is: 3/1/2024 to 9/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 24,650.00

Project Fund	Amount	Start Date	End Date
5000-GRT001948-CCA000505-SC630351	\$ 24,650.00	3/1/2024	9/30/2024

Ulysses Currie Head Start State Supplemental Funding. GRT001948

**BACKGROUND/EXPLANATION:**

On 8/22/23, the City of Baltimore received a \$247,313.00 award from the Maryland State Department of Education, to provide Head Start services through the Baltimore City Head Start program. In order to fulfill the state Notice of Award requirements, the City of Baltimore will contract for a fee for service with Downtown Baltimore Child Care to provide summer programming to 17 children for 8 weeks, 5 days per week for 7 hours per day at a cost of \$1,450 per child. This fee will include all costs associated with providing services to reach the Performance Measures outlined in the grant application including salary, wages, materials, supplies, field trips etc.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-12345 - Retroactive Travel Request for Yvette Clark****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request Yvette Clark who attended the 2024 National Association of Workforce Professionals Conference in San Antonio, Texas, on 5/19/2024 - 5/22/2024. Period of agreement is: 5/19/2024 to 5/22/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,036.60

Project Fund	Amount
4000-GRT001704-CCA001209-SC630301	\$ 3,036.60

**BACKGROUND/EXPLANATION:**

The Board of Estimates is asked to approve a retroactive employee travel request for Yvette Clark to attend the 2024 National Association of Workforce Professionals Conference in San Antonio, Texas. Attending the conference will provide an opportunity to learn about the most recent workforce development advancements. This will enhance the efficacy of MOED's policies, training initiatives, regulations, and best practices. The conference dates are 5/19/2024-5/22/2024, with a travel departure date of 5/19/24 and a return date of 5/22/24.

The M&IE rate for San Antonio, Texas, is \$64 per day.

Trip Cost

Airfare: \$ 1031.96

Conference Registration: \$ 850.00

M&IE:  $\$64 * 4 = \$256.00$

Hotel: \$818.64

Tax: \$80.00

Total: \$3,036.60

Craig Lewis' travel request was previously submitted, and approved by the BOE to attend this conference (SB-24-11148). However, due to an unforeseen event, he was unable to attend, so Yvette Clark took his place. This is why the submission is retroactive. Mr. Lewis's travel has already been cancelled in Workday.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12390 - MOU with Housing Authority of Baltimore City (HABC) for Broadband Infrastructure Installation****ACTION REQUESTED:**

The Board is requested to approve an Memorandum of Understanding (MOU) with the Housing Authority of Baltimore City. Period of agreement is: Based on Board Approval with a duration of 10 Years

7/10/2024 / to 7/9/2034

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Board is requested to approve a Memorandum of Understanding (MOU) with the Housing Authority of Baltimore City, for the term starting BOE approval, through ten (10) years, with two (5) five-year renewal options, unless terminated earlier in accordance with the MOU.

The City is procuring contractors to design, build out and install conduit and fiber optical cable infrastructure (Infrastructure Work) on public housing properties owned by HABC, in order to construct the infrastructure needed for future broadband services to public housing residents. The purpose of the MOU is to set forth the requirements for City and BCIT to ensure compliance by the third-party contractors that will be engaged by the City to provide the Infrastructure Work, and maintenance and repair on the eight (8) HABC properties.

Termination for Convenience. Each Party shall have the right to terminate this MOU at any time during the Term of this MOU, for any reason, including without limitation, its own convenience, upon thirty (30) days prior written notice to the other Parties. If this MOU is so terminated, the City will be compensated for all work accomplished, but not yet paid for, in accordance with the provisions of this MOU.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-12556 - Employee Travel Request for Art Ray****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Arthur Ray to attend the Maryland Association of Counties (MACo) 2024 Summer Conference on August 14, 2024, through August 17, 2024, in Ocean City, MD. Period of agreement is: 8/14/2024 to 8/17/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 662.00

Project Fund	Amount
1001-CCA000653-SC630301	\$ 662.00
Spend Authorization No. SA-001663	

**BACKGROUND/EXPLANATION:**

The Board is requested to approve an Employee Travel Request for Arthur (Art) Ray, Director of Public Safety Services and Emergency Communications, to travel to Ocean City, Maryland for the Maryland Association of Counties (MACo) 2024 Summer Conference. Director Ray will depart on August 14, 2024, and will return on August 17, 2024. This conference brings together leaders from government and the private sector into one forum. Educational sessions, vendor exhibit shows, and numerous briefings and meetings provide opportunities to connect with counties and jurisdictions on a multitude of levels to share ideas, commonalities and solutions that enhance strategies and operations. This conference will permit the inclusion of the City of Baltimore and help lead the technology discussion across the State from a jurisdictional perspective.

Mr. Ray does not need lodging for this travel. The FY 2024 GSA per diem rate for this area for meals and incidentals is \$69.00. The conference registration fee was purchased using Jim Hicks's City-issued travel credit card.

## Travel Related Costs:

<u>Item</u>	<u>Calculation</u>	<u>Cost</u>
Conference registration		\$395.00
Ground transportation		\$60.00
Meals and incidentals	\$69.00 x 3 nights	\$207.00

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-24-12402 - First Amendment to Cooperative Agreement with EnergyCap, LLC. for Enterprise Subscription License, Implementation Services, and Training Services (PO-012118)**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve the First Amendment to Cooperative Purchasing Agreement with EnergyCap, LLC. Period of agreement is: 6/21/2023 to 3/11/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 3,688.52

Contract Award Amount:	\$ 61,725.66	Award Date:	6/21/2023
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Contract Amendment	-\$ 3,688.52	Amendment Number:	1
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Amount:

Project Fund	Amount
1001-CCA000901-SC630326	-\$ 3,688.52

**BACKGROUND/EXPLANATION:**

On June 21, 2023, the Board approved the Original Cooperative Contract with EnergyCap, LLC., in the amount of \$61,725.66 for the term starting date of approval by the Board of Estimates, through March 11, 2025. The purpose of the Agreement is for the Contractor to provide EnergyCAP Enterprise Subscription license, Implementation Services, and Training Services to the Department of General Services (DGS). The Contractor's quote in the Original Agreement included a full second license term until June 20, 2025, which exceeds the length of the Original Agreement by three months.

The Board is requested to approve a \$3,688.52 decrease of the overall amount of funding to the Contractor, to match the end date of the Original Agreement. The First Amendment decreases the amount of the EnergyCAP Enterprise Subscription license fees by \$5,264.00 and adds \$1,575.76 for the Report Designer BI software license. The new total contract value is \$58,037.14.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12251 - Eight Amendment to City and County of Denver Contract Number TECHS-201523139 – Enterprise Resource Planning (ERP) Project, with Accenture, LLP.**

AGC2300-PROC - Procurement

**ACTION REQUESTED:**

The Board is requested to approve the Eighth Amendment to Master Services Agreement with Accenture, LLP. Period of agreement is: 6/12/2019 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00 Contract#SCON-001704

Contract Award Amount:	\$	Award Date:	6/12/2019
	7,293,160.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:	8
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**BACKGROUND/EXPLANATION:**

On June 12, 2019, the Board approved the initial award to Accenture, LLC. for the term starting the date of approval by the Board and ending 30 months thereafter. Subsequent actions are as shown in the Contract Value Summary below. The contract terminates July 2, 2024. The Board is requested to approve the Eighth (8th) Amendment to the Master Services Agreement which extends the termination date through December 31, 2024, so that the contractor may continue to provide support for Workday Post-Production Support Services. No additional funding is requested.

**Contract Value Summary:**

1. Initial award approved by the Board on June 12, 2019: \$7,293,160.00
2. Increase approved by City Purchasing Agent on August 20, 2019: \$17,040.00
3. Assignment of contract approved by the Board on March 4, 2020: \$0.00
4. Amendment approved by the Board on March 18, 2020: \$2,206,840.00
5. Assignment and Correction approved by the Board on July 29, 2020: \$0.00
6. 2nd Amendment approved by the Board on May 5, 2021: \$938,400.00
7. 3rd Amendment approved by the Board on June 23, 2021: \$3,418,910.00
8. 4th Amendment approved by the Board on July 20, 2022: \$1,500,000.00
9. 5th Amendment approved by the Board on March 1, 2023: \$450,300.00
10. 6th and 7th Amendments approved by the Board on August 2, 2023: \$1,237,600.00
11. Correction approved by the Board on September 20, 2023: \$0.00
12. 8th Amendment pending Board approval: \$0.00

Total Contract Value: \$17,062,250.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	4.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: BITHGROUP Technologies, Inc.	

WBE Goal %	3.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: The Guerra Group, LLC	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-12209 - Award - Cooperative Agreement with Carahsoft Technology Corp for Granicus Subscriptions**

AGC2300-PROC - Procurement

**ACTION REQUESTED:**

The Board is requested to approve a Cooperative Purchasing Agreement with Carahsoft Technology Corp. Period of agreement is: 7/1/2024 to 8/21/2028

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 693,487.96

Project Fund	Amount
1001-CCA000656-SC660608	\$ 693,487.96

**BACKGROUND/EXPLANATION:**

The Board is requested to approve a Cooperative Contract with Carahsoft Technology Corp for the term July 1, 2024, through August 21, 2028, in an amount not to exceed \$693,487.96, with Carahsoft Technology, Corp to provide Granicus subscription services. The agreement can be renewed by the City if renewed by the Lead Procurement Agency. Granicus is a resident email and text engagement tool used by most City departments and agencies. The City has existing SMS and Voice Transactions, and Communications Cloud subscriptions with the Contractor terminating June 30, 2024.

The General Services Administration (GSA) awarded the competitively solicited contract #47QSWA18D008F - Multiple Award Schedule (MAS) to the Contractor, which allows for use by other government entities. The Contractor is an authorized reseller of Granicus.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-12253 - Second Amendment to Non-Construction Consultant Agreement with Columbia Telecommunications Corporation T/A CTC Technology and Energy for Broadband Consulting Services**

**ACTION REQUESTED:**

The Board is requested to approve a Second Amendment Consulting/Professional Services Agreement with Columbia Telecommunications Corporation T/A CTC Technology and Energy. Period of agreement is: 8/2/2023 to 4/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 295,500.00 Contract#PO-014117

Contract Award Amount:	\$	Award Date:	8/2/2023
	402,777.00		

Contract Amendment Amount:	\$	Amendment Number:	2
	295,500.00		

Project Fund	Amount
4001-GRT000757-CCA001367-SC630326	\$ 295,500.00

**BACKGROUND/EXPLANATION:**

On August 2, 2023, the Board approved the Original Non-Construction Consultant Agreement with Columbia Telecommunications Corporation T/A CTC Technology and Energy, for the consultant to provide the City with broadband consulting services.

The Original Agreement was approved for an amount not to exceed \$402,777.00, for the term starting the date of approval by the Board of Estimates, through twelve (12) months. The contract terminates August 1, 2024.

On November 15, 2023, the Board approved the First Amendment to the Original Agreement, increasing the contract \$750,000.00 and modifying the scope for the consultant to support the City as it moves forward with plans to connect eight Housing Authority of Baltimore (HABC) properties with fiber.

The Board is now requested to approve the Second Amendment for the purpose of extending the termination date to April 30, 2025, and adding an additional \$295,500.00 to the contract for FTTP consulting and support on the deployment of Fiber-to-the-Premises (FTTP) broadband at eight Housing Authority of Baltimore City (HABC) properties. Upon approval of the Second Amendment, the total contract value will be \$1,448,277.00.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12375 - MONSE - 1st Amendment - MY COVENANT PLACE INC**

**ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Grant Agreement with My Covenant Place Inc. Period of agreement is: Based on Board Approval with a duration of 108 Days 7/10/2024 / to 10/26/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount: \$ 120,000.00 Award Date: 1/11/2023

Contract Extension Amount: \$ 0.00 Extension Number:

Contract Amendment Amount: \$ 0.00 Amendment Number:

Amount:

**BACKGROUND/EXPLANATION:**

On January 11, 2023, the Board of Estimates of Baltimore City (“Board”) approved the original agreement (the “Original Agreement”) for Subgrantee to provide life coaching services to young men participating in, or at high risk of participating in criminal activity. The term of the Original Agreement was from January 11, 2023, through January 10, 2024. The City and Subgrantee hereby wish to amend the Original Agreement to extend the term of the Original Agreement to terminate on October 11, 2024, to provide the Subgrantee additional time to provide the agreed upon services. This Agreement shall commence on the date this Agreement is approved by the Baltimore City Board of Estimates (the “Board”) (the “Effective Date”) and shall terminate on October 11, 2024 (the “Termination Date”), unless terminated earlier in accordance with this Agreement.

My Covenant Place "Alpha Project" will provide domestic/ intimate partner violence intervention and programming using both an in person and telehealth hybrid model. Grant funds provide program support for participants as they build new coping skills and healthy behaviors that prevent domestic violence, while promoting the safety and wellbeing of victims and family.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

**SB-24-12377 - MONSE - 1st Amendment - Turnaround Inc.****ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Agreement with Turnaround, Inc.

Period of agreement is: Based on Board Approval with a duration of 388 Days

7/10/2024 / to 8/2/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount: \$ 75,000.00 Award Date: 1/18/2023

Contract Extension Amount: \$ 0.00 Extension Number:

Contract Amendment \$ 0.00 Amendment Number:

Amount:

**BACKGROUND/EXPLANATION:**

On January 18, 2023, the Board of Estimates of Baltimore City (“Board”) approved the original agreement (the “Original Agreement”) for Subgrantee to provide life coaching services to young men participating in, or at high risk of participating in criminal activity. The term of the Original Agreement was from January 18, 2023, through January 17, 2024. The City and Subgrantee hereby wish to amend the Original Agreement to extend the term of the Original Agreement to terminate on July 18, 2025, to provide the Subgrantee additional time to provide the agreed upon services. This Agreement shall commence on the date this Agreement is approved by the Baltimore City Board of Estimates (the “Board”) (the “Effective Date”) and shall terminate on July 18, 2025 (the “Termination Date”), unless terminated earlier in accordance with this Agreement.

TurnAround Inc. will provide evidence-based Dating Matters Programs with youth in Baltimore, MD in an effort to prevent dating violence and intimate partner violence. TurnAround Inc. will develop a 3-tiered approach to dating violence and (IPV) intimate partner violence prevention utilizing primary, secondary, and tertiary prevention methods in efforts to reduce dating violence behaviors within a community of youth in Baltimore City. TurnAround Inc. will also enhance the education of Parents/community members with regards to dating violence and intimate partner violence dynamics and prevention initiatives.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension



**SB-24-12362 - Retroactive Travel Request for Wendy Lee****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Wendy Lee who attended the Crimes Against Women Conference in Dallas, TX, on 5/19/24 - 5/23/2024.

Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,703.27

Project Fund	Amount
4000-GRT001870-CCA000515	\$ 2,703.27

**BACKGROUND/EXPLANATION:**

On May 19<sup>th</sup> through May 23<sup>rd</sup>, 2024, the Crimes Against Women Conference will take place in Dallas, TX. CCAW offers more than 200 workshops, case studies and hands-on computer labs taught by local and national experts who explore the various facets of these heinous crimes and provide the most cutting-edge, relevant, and creative tools that attendees can implement in their professions.

**Necessity for attendance at the conference and expected benefits for the City:**

The objective of attendance by Ms. Lee will be to participate, share and learn from other professionals and technical assistance providers collectively working to end domestic violence and promote safety for survivors. As the subject matter experts on intimate partner violence, project lead of several initiatives related to this work as well as the leadership for the strategic program and operational development and delivery of services for the Baltimore City Visitation Center, their attendance is essential to meet with several technical assistance providers and other collaborative partners convening at this location. Benefits to the City will include learning strategies from subject matter experts on topics that can help to enrich the effectiveness of strategies designed for Baltimore City. Additionally, Ms. Lee is leading the city-wide project to build a high-risk case review team and will be meeting with project partners and other sites for guidance and program development meetings.

Travel Expenses covered by Federal Grant Funds: **\$2703.27**

·Conference registration: \$675

·Lodging: \$871.13

·Airfare: \$701.96

·Ground Transport: \$53.04

·Meals and Incidental Allowance: \$402.14

**EMPLOY  
BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

Board of Estimates  
Agenda

M-R: Neighborhood Safety & Engagement

7/10/2024

N/A

N/A

N/A

N/A

**ENDORSEMENTS:**

**SB-24-12358 - Retro Travel Request Sherrel Peterson****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Sherrel Peterson to attend the Crimes Against Women Conference will take place in Dallas, TX. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,608.59

Project Fund	Amount
4000-GRT001870-CCA000515- SC630301	\$ 2,608.59

**BACKGROUND/EXPLANATION:**

On May 19<sup>th</sup> through May 23<sup>rd</sup>, 2024, the Crimes Against Women Conference will take place in Dallas, TX. CCAW offers more than 200 workshops, case studies and hands-on computer labs taught by local and national experts who explore the various facets of these heinous crimes and provide the most cutting-edge, relevant, and creative tools that attendees can implement in their professions.

**Necessity for attendance at the conference and expected benefits for the City:**

Ms. Peterson attended to participate, share and learn from other professionals and technical assistance providers collectively working to end domestic violence and promote safety for survivors. As the subject matter experts on intimate partner violence, project lead of several initiatives related to this work as well as the leadership for the strategic program and operational development and delivery of services for the Baltimore City Visitation Center, their attendance is essential to meet with several technical assistance providers and other collaborative partners convening at this location. Benefits to the City will include learning strategies from subject matter experts on topics that can help to enrich the effectiveness of strategies designed for Baltimore City.

Travel Expenses covered by Federal Grant Funds: **\$2388.71**

·Conference registration: \$675

·Lodging: \$871.13

·Airfare: \$701.96

·Meals: 140.62

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12359 - Retro Travel Notification Terence Nash**

**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Terence Nash who attended the Strategies Community Violence Prevention and Intervention conference, in Santiago, Chile on 5/14/2024 - 5/16/2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,215.61

Project Fund	Amount
	\$ 2,215.61

This does not need to be reimbursed, it was paid for by a third party.

**BACKGROUND/EXPLANATION:**

Trip related Cost: Terence Nash traveled to Santiago, Chile to serve as a speaker for the Strategies Community Violence Prevention and Intervention conference. Mr. Nash went to speak about GVRs (Group Violence Reduction Strategy) and Baltimore's success with GVRs. Mr. Nash does not need to be reimbursed for any part of the travel, he paid for his own travel and was reimbursed by the Inter-American Development Bank.

**Chile Travel Expenses**

Reason	Company	Amount
Hotel	Renaissance	\$ 574.65
Air Travel	Delta	\$ 1,474.33
Travel	Uber	\$ 44.97
Travel	Uber	\$ 35.89
Travel	Uber	\$ 6.22
Travel	Uber	\$ 48.66
Food	Ragazzo	\$ 17.27
Food	Papi's	\$ 13.62
Total		<b>\$ 2,215.61</b>

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**ENDORSEMENTS:**

**SB-24-12469 - Memorandum of Understanding for Fiscal Year 2025 with the Baltimore Fire Officers IAFF Local 964, AFL-CIO, CLC**

**ACTION REQUESTED:**

The Board is requested to note a Memorandum of Understanding for Fiscal Year 2025 with the Baltimore Fire Officers IAFF Local 964, AFL-CIO, CLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

In accordance with the Municipal Labor Relations Ordinance (MLRO), negotiations have concluded with Local 964 for FY 2025. The results of the negotiations have been reduced to writing in the form of the attached MOU. The Fire Department's Legal Counsel has reviewed the MOU for form and legal sufficiency.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-12258 - Travel Request for Ebone Smith - 3rd Party Funded - Climate Change Preparedness Conference****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request and Reimbursement for Ebone Smith to attend Nature Everywhere Conference on 5/27/2024 - 5/31/2024 in Madison, Wisconsin. Period of agreement is: 5/27/2024 to 5/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 505.00

Project Fund	Amount
1001-CCA000711-SC630301	\$ 505.00

**BACKGROUND/EXPLANATION:**

Baltimore Office of Sustainability employee, Ebone Smith, received a scholarship to attend the Nature Everywhere conference occurring in Madison, WI which included a pre conference tour in Milwaukee, WI. Ms. Smith holds the position of Community & Youth Engagement Coordinator through which she participates in networks to develop programs and resource that engage Baltimoreans and people visiting Baltimore in nature-focused activities. She participated in a problem-solving lab and had access to the full conference, which provides access to dozens of educational sessions focused on topics relevant to her work, and opportunities to network with other professionals focused on climate change preparation.

The conference took place from May 28-31, 2024, with a pre-conference session occurring on May 27, 2024. The estimated value of the scholarship is \$1,911 with for \$1,216 for five nights lodging, \$595 for conference admission and \$100 for food and miscellaneous expense.

Funds requested of City of Baltimore total \$505, per diem \$320, \$60 in parking, and \$125 for travel via car or shuttle to get to and from the airport and to attend required activities.

Per Diem Estimate - \$320.00

Parking - \$60.00

Taxi - \$125.00

Total paid by Baltimore City - \$505.00

This Travel Request is being paid by Third Party Nature Everywhere.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-12452 - Employee Travel Request for Steven Matchett**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Steven Matchett to attend the 2024 Crimes Against Children Conference, in Dallas, TX on 8/11/2024 - 8/15/2024. Period of agreement is: 8/11/2024 to 8/15/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,815.43

Project Fund	Amount
5000-GRT001043-CCA000755-SC630301	\$ 2,815.43

**BACKGROUND/EXPLANATION:**

Detective Steven Matchett is requesting out-of-state travel to Dallas, TX from 8/11 - 8/15/2024. The purpose of this travel is to attend the 2024 Crimes Against Children Conference. The per diem rate is \$69/day.

The 2024 Crimes Against Children Conference is internationally recognized as the premier conference of its kind, providing practical and interactive instruction to those fighting crimes against children and helping children heal.

**Estimated Costs**

Airfare	\$315.96
Lodging (room rate \$231/\$247/night and associated fees, 4 nights)	\$1,268.47
Per diem (\$69/day, 4 days)	\$276.00
Registration	\$895.00
Taxi	\$60.00
<b>Total</b>	<b>\$2,815.43</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12509 - Employee Travel Request for Erin Brown****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Erin Brown to attend the National Organization for Victim Assistance (NOVA) Training on 7/29/2024 - 8/1/2024 in Washington, DC. Period of agreement is: 7/29/2024 to 8/1/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,574.22

Project Fund	Amount
5000-GRT001950-CCA000787-SC630301	\$ 1,574.22

**BACKGROUND/EXPLANATION:**

Erin Brown is requesting out-of-state travel to Washington, DC from 7/29 - 8/1/2024. The purpose of this travel is to attend the National Organization for Victim Assistance (NOVA) Training. The per diem rate is \$79.day.

The National Organization for Victim Assistance (NOVA) is committed to upholding excellence in the field of victim advocacy and crisis response by providing trauma-informed training, education, and credentialing to all victim assistance and allied professionals. This conference will be attended by over 1,700 victim service professionals and was created to promote networking among those interacting with victims/survivors of trauma. Erin will be ride sharing a departmental vehicle with five other members of the VSU.

**Estimated Costs**

Lodging (room rate and taxes for three nights)	\$612.22
Per diem (\$79/day, 3 days)	\$237.00
Registration	\$725.00
<b>Total</b>	<b>\$1,574.22</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12539 - Director Shardal Rose request for out-of-state travel to New Orleans, LA**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Shardal Rose to attend The National Organization of Black Law Enforcement Executives (NOBLE) Training, on 8/8/2024 - 8/14/2024 in New Orleans, LA. Period of agreement is: 8/8/2024 to 8/14/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,364.22

Project Fund	Amount
5000-GRT001950-CCA000787-SC630301	\$ 2,364.22

**BACKGROUND/EXPLANATION:**

Director Shardal Rose is requesting out-of-state travel to New Orleans, LA from 8/8 - 8/14/2024. The purpose of this travel is to attend The National Organization of Black Law Enforcement Executives (NOBLE) Training. The per diem rate is \$74/day.

The National Organization of Black Law Enforcement Executives (NOBLE) offers workshops that provides networking opportunities, mentorship opportunities, professional development resources, and educational programs to support leadership growth. NOBLE is committed to ensuring equity in the administration of justice in the provision of public service to all communities. This conference will be attended by several law enforcement professionals and will allow Director Rose to learn new techniques, especially regarding Community Policing, along with advancing her knowledge to better serve the BPD's Victim Services Unit.

**Estimated Costs**

Airfare (one-way from NOLA)	\$98.04
Per diem (\$74/day, 6 days)	\$444.00
Registration	\$625.00
Room rate (\$159/night, 6 nights)	\$954.00
Room tax (taxes and fees)	\$183.18
Taxi	\$60.00
<b>Total</b>	<b>\$2,364.22</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12529 - Employee Travel Request for Trina Jones**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Trina Jones to attend the National Organization for Victim Assistance (NOVA) Training, in Washington, DC on 7/19/2024 - 8/1/2024. Period of agreement is: 7/29/2024 to 8/1/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,574.22

Project Fund	Amount
5000-GRT001950-CCA000787-SC630301	\$ 1,574.22

**BACKGROUND/EXPLANATION:**

Trina Jones is requesting out-of-state travel to Washington, DC from 7/29 - 8/1/2024. The purpose of this travel is to attend the National Organization for Victim Assistance (NOVA) Training. The per diem rate is \$79.day.

The National Organization for Victim Assistance (NOVA) is committed to upholding excellence in the field of victim advocacy and crisis response by providing trauma-informed training, education, and credentialing to all victim assistance and allied professionals. This conference will be attended by over 1,700 victim service professionals and was created to promote networking among those interacting with victims/survivors of trauma. Trina will be ride sharing a departmental vehicle with two other members of the VSU.

**Estimated Costs**

Lodging (room rate and taxes for three nights)	\$612.22
Per diem (\$79/day, 3 days)	\$237.00
Registration	\$725.00
<b>Total</b>	<b>\$1,574.22</b>

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12316 - Travel Request for Azalee Johnson**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Azalee Johnson to attend the 14th Police Recruitment and Retention Summit Training on 8/3/2024 - 9/6/2024 in Orlando, FL. Period of agreement is: 8/3/2024 to 8/6/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,265.22

Project Fund	Amount
1001-CCA000782-SC630301	\$ 2,265.22

**BACKGROUND/EXPLANATION:**

Major Azalee Johnson is requesting out-of-state travel to Orlando, FL from 8/3 - 8/6/2024. The purpose of this travel is to attend the 14th Police Recruitment and Retention Summit Training. The per diem rate for Orlando, FL is \$69/day.

The Police Recruitment and Retention Summit is a gathering for police personnel to come together and gain new recruitment tactics, benchmark best practices in retention, and leave prepared to successfully tackle the competitive market.

**Estimated Costs**

Airfare	\$415.95
Per diem (\$69/day, 3 days)	\$207.00
Registration	\$995.00
Room rate (\$149/night, 3 nights)	\$447.00
Room taxes and fees	\$140.27
Taxi	\$60.00
<b>Total</b>	<b>\$2,265.22</b>

**EMPLOY BALTIMORE:**                      **LIVING WAGE:**                      **LOCAL HIRING:**                      **PREVAILING WAGE:**

N/A    N/A    N/A    N/A

**COUNCIL DISTRICT:**      Citywide

**ENDORSEMENTS:**

**SB-24-12338 - Travel Request for Bryan Bowen****ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Bryan Bowen to attend the Offender Watch Symposium on 11/10/2024 - 11/14/2024 in New Orleans, LA. Period of agreement is: 11/10/2024 to 11/14/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,433.88

Project Fund	Amount
5000-GRT001043-CCA000755- SC630301	\$ 2,433.88

**BACKGROUND/EXPLANATION:**

Sergeant Bryan Bowen is requesting out-of-state travel to New Orleans, LA from 11/10 - 11/14/2024. The purpose of this travel is to attend the Offender Watch Symposium. The per diem rate for New Orleans, LA is \$74/day.

The Offender Watch Conference and Symposium training is offered by the Offender Watch Systems, and it is the program mandated for use in the State of Maryland for monitoring and registering sex offenders. Sgt. Bowen was asked by a member of the Offender Watch Company to co-present a class on how the Baltimore City Police Department monitors and registers offenders. This training would be a great opportunity for Sgt. Bowen to network with other jurisdictions throughout the country, while receiving the most up-to-date training via Offender Watch.

**Estimated Costs**

Airfare	\$351.97
Per diem (\$74/day, 4 days)	\$296.00
Registration	\$700.00
Room rate (\$219/night, 4 nights)	\$876.00
Room tax (taxes and fees)	\$149.91
Taxi	\$60.00
<b>Total</b>	<b>\$2,433.88</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12517 - Employee Travel Request for Ingrid Marenco**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Ingrid Marenco to attend the National Organization for Victim Assistance (NOVA) Training on 7/29/2024 - 8/1/2024 in Washington, DC. Period of agreement is: 7/29/2024 to 8/1/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,568.93

Project Fund	Amount
5000-GRT001950-CCA000787-SC630301	\$ 1,568.93

**BACKGROUND/EXPLANATION:**

Ingrid Marenco is requesting out-of-state travel to Washington, DC from 7/29 - 8/1/2024. The purpose of this travel is to attend the National Organization for Victim Assistance (NOVA) Training. The per diem rate is \$79.day.

The National Organization for Victim Assistance (NOVA) is committed to upholding excellence in the field of victim advocacy and crisis response by providing trauma-informed training, education, and credentialing to all victim assistance and allied professionals. This conference will be attended by over 1,700 victim service professionals and was created to promote networking among those interacting with victims/survivors of trauma. Ingrid will be ride sharing a departmental vehicle with two other members of the VSU.

**Estimated Costs**

Lodging (room rate and taxes for three nights)	\$606.93
Per diem (\$79/day, 3 days)	\$237.00
Registration	\$725.00
<b>Total</b>	<b>\$1,568.93</b>

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-24-12513 - Travel Request for Itzel Garcia-Martinez**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Itzel Garcia-Martinez to attend the National Organization for Victim Assistance (NOVA) Training on 7/29/2024 - 8/1/2024 in Washington, DC. Period of agreement is: 7/29/2024 to 8/1/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,568.93

Project Fund	Amount
5000-GRT001950-CCA000787-SC630301	\$ 1,568.93

**BACKGROUND/EXPLANATION:**

Itzel Garcia-Martinez is requesting out-of-state travel to Washington, DC from 7/29 - 8/1/2024. The purpose of this travel is to attend the National Organization for Victim Assistance (NOVA) Training. The per diem rate is \$79.day.

The National Organization for Victim Assistance (NOVA) is committed to upholding excellence in the field of victim advocacy and crisis response by providing trauma-informed training, education, and credentialing to all victim assistance and allied professionals. This conference will be attended by over 1,700 victim service professionals and was created to promote networking among those interacting with victims/survivors of trauma. Itzel will be ride sharing a departmental vehicle with two other members of the VSU.

**Estimated Costs**

Lodging (room rate and taxes for three nights)	\$606.93
Per diem (\$79/day, 3 days)	\$237.00
Registration	\$725.00
<b>Total</b>	<b>\$1,568.93</b>

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12244 - Unauthorized Procurement- SB & Company, LLC**

AGC4361 - M-R Convention Complex

**ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement with SB & Company, LLC.  
Period of agreement is: 7/1/2021 to 6/30/2023

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 40,484.00

Contract Extra WO \$ 0.00

Extra WO Number:

Amount:

Project #: Req. No. RQ-  
025494

Project Fund

Amount

1001-CCA000432-SC630326

\$ 40,484.00

**BACKGROUND/EXPLANATION:**

The supplier provided the Baltimore City Convention Center with third party financial auditing services for fiscal years '22 and '23 without a purchase order. The requested action is to approve payment of outstanding invoices for services received by BCC without a valid contract. To avoid unauthorized procurement for FY2024, BCC has committed to get such services only after getting valid procurement instrument issued.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, payment of the invoice is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12271 - Increase & Renewal - SCON-001879 – Fire and Police Testing Consultant**

AGC3300 - Human Resources

**ACTION REQUESTED:**

The Board is requested to increase and renew the Professional Services Agreement with National Testing Network. Period of agreement is: 8/25/2024 to 8/25/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 312,300.00

Contract Award Amount:	\$	Award Date:	8/25/2021
	388,340.00		
Contract Increase Amount:	\$ 0.00	Increase Number:	3
Contract Renewal Amount:	\$	Renewal Number:	1
	312,300.00		

Project #: SCON-001879

Solicitation #: B50005926

Project Fund

Amount

1001-CCA001187-SC630326

\$ 312,300.00

**BACKGROUND/EXPLANATION:**

On August 10, 2021, the Board approved an initial award as shown in the Contract Value Summary below. The Board is requested to approve the first of two, one-year renewal options and an increase of \$312,300.00 for Emergency Vehicle Driver and Fire Pump Operator assessments. The increase is for the first term of the contract (August 25, 2021 through August 25, 2024).

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on August 10, 2021	\$ 388,340.00
2. Increase approved by the CPO on January 8, 2024	\$ 50,000.00
3. Increase approved by Board on May 1, 2024	\$ 277,420.00
4. 1 <sup>st</sup> Renewal and Increase pending Board approval	<u>\$ 312,300.00</u>
Total contract value	\$ 865,720.00

**EMPLOY****LIVING WAGE:****LOCAL HIRING:****PREVAILING WAGE:****BALTIMORE:**

N/A

N/A

Applicable

N/A

MBE / WBE Participation not required / SMBA&D determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

SMBA&amp;D has reviewed and approved.

**SB-24-12261 - Award - Sole Source - O.E.M Parts and Service**

AGC2600 - General Services

**ACTION REQUESTED:**

The Board is requested to approve a sole source award to SEFAC USA INC. Period of agreement is: 6/26/2024 to 2/15/2028

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 500,000.00

Project #: RQ-020868

Project Fund	Amount
2030-CCA000133-SC170013	\$ 500,000.00

**BACKGROUND/EXPLANATION:**

SEFAC USA INC. is the sole manufacturer of SEFAC Mobile Lifts products and services. SEFAC Mobile Lifts are already in use at the Fleet repair facilities. The parts and service must be compatible with currently installed equipment. There are no renewal options.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-12262 - Third Extension - B50004568 – Provide Various Rental Vehicles**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to approve the third extension to the Equipment Maintenance/Service Contract with Acme Auto Leasing LLC / All Car Leasing, Inc. d/b/a Nextcar / Enterprise RAC Company of Baltimore LLC. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,377,000.00

Contract Extension Amount: \$ 0.00 Extension Number:

Project #: SCON-001396, Solicitation #: B50004568

SCON-001395, SCON-001394

Project Fund	Amount
1001-CCA000919-SC630341	\$ 306,000.00
1001-CCA000729-SC630341	\$ 4,071,000.00

**BACKGROUND/EXPLANATION:**

The Police Department is using the suppliers to provide for the rental of a variety of unmarked passenger type vehicles besides use by other City agencies. A competitive bidding process was to be initiated via RQ-018117 to get new contract awarded; however, the agency mistakenly canceled the requisition. The extension of the current contract will enable Police and other agencies to get required vehicles rented for the period before a new contract is awarded. Also, additional time is needed for Police to assess their fleet and need moving forward before submitting a new requisition.

On June 22, 2016, the Board approved the initial award with subsequent actions as shown in the Contract Value Summary below.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on June 22, 2016	\$ 3,500,000.00
2. Increase approved by the Board on February 7, 2018	\$ 1,000,000.00
3. 1st Renewal approved by the Board on July 18, 2018	\$ 4,000,000.00
4. Increase approved by the Board on November 27, 2019	\$ 2,000,000.00
5. 2nd Renewal approved by the Board on July 15, 2020	\$ 4,000,000.00
6. Increase approved by the Board on July 14, 2021	\$ 4,000,000.00
7. Increase approved by the Board on March 2, 2022	\$ 3,000,000.00
8. Extension approved by the Board on July 20, 2022	\$ 1,000,000.00
9. Extension approved by the Board on February 1, 2023	\$ 2,000,000.00

10.Extension approved by the Board on May 3, 2023	\$ 2,700,000.00
11.Extension approved by the Board on December 6, 2023	\$ 2,700,000.00
12.Extension pending Board approval	<u>\$ 4,431,000.00</u>
Total contract value	\$ 34,331,000.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

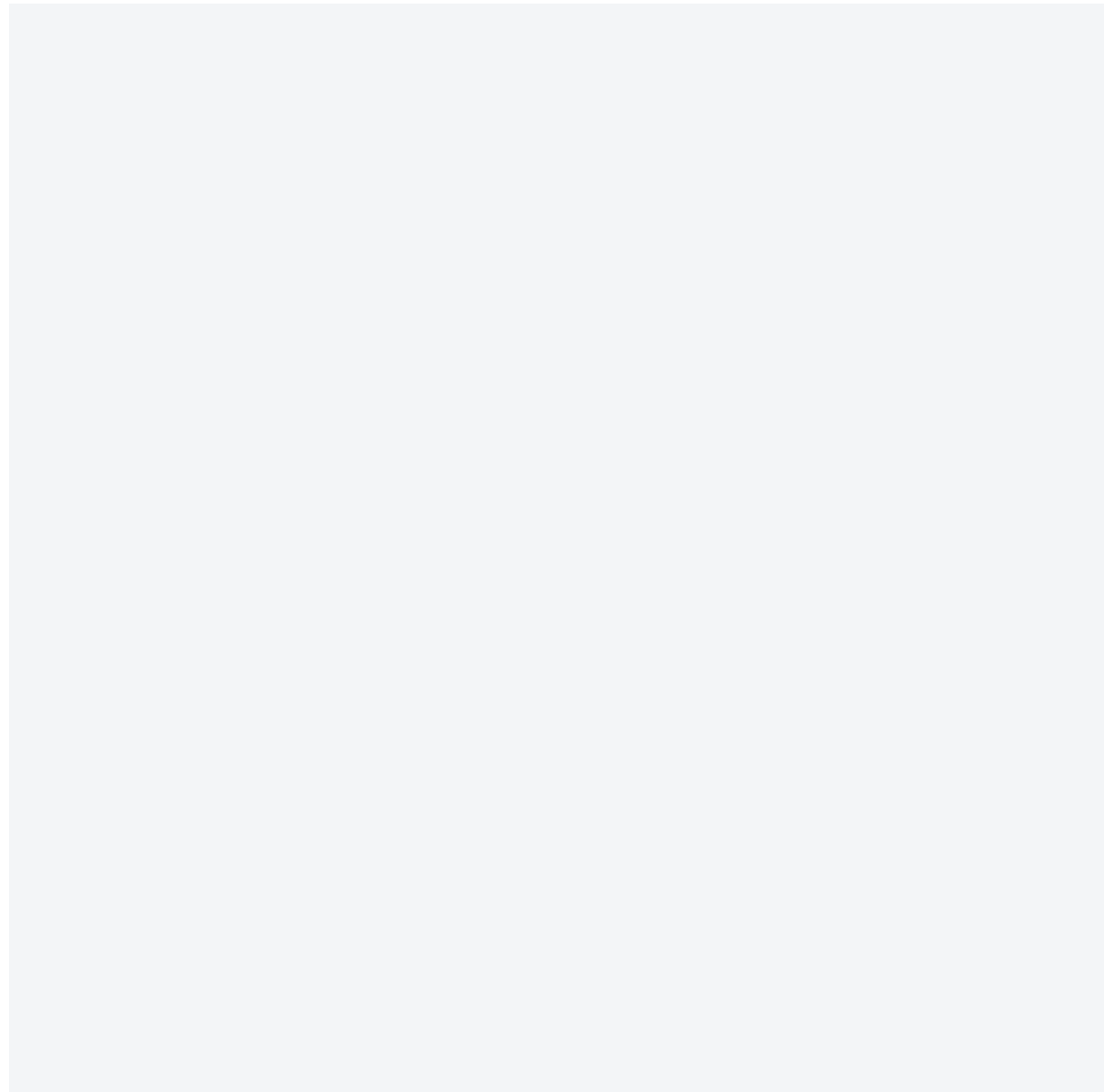
MBE / WBE Participation not required / SMBA&D determined no goals would be set because there was not an opportunity to segment the contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.



**SB-24-12470 - U.S. Communities Contract Number 201900318 – Equipment Rental and Related Products and Services**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve an increase to the Equipment/Maintenance/Service Contract with Herc Rentals, Inc. Period of agreement is: 1/27/2021 to 10/31/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,500,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-001773

Project Fund	Amount
2071-CCA000816-SC630300	\$ 1,295,000.00
2072-CCA000866-SC630300	\$ 420,000.00
1001-CCA000789-SC630300	\$ 350,000.00
2070-CCA000816-SC630300	\$ 1,435,000.00

**BACKGROUND/EXPLANATION:**

On January 27, 2021, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The increase is requested to continue new and existing rental services for heavy equipment.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on January 27, 2021	\$ 1,000,000.00
2. Increase approved by the Board on April 20, 2022	\$ 1,000,000.00
3. Increase approved by the Board on April 5, 2023	\$ 750,000.00
4. Increase approved by the Board on July 12, 2023	\$ 3,000,000.00
5. Renewal approved by the Board on September 6, 2023	\$ 250,000.00
6. Increase approved by the Board on March 20, 2024	\$ 1,000,000.00
7. Increase pending Board approval	<u>\$ 3,500,000.00</u>
Total contract value	\$10,500,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.



**SB-24-12241 - Final Renewal - B50004898 – Non-Emergency Medical Transportation for Medicaid Clients**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to renew the contract with Hart to Heart Ambulance Services, Inc. d/b/a Hart to Heart Transportation. Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 5,250,468.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001497 Solicitation #: B50004898

Project Fund	Amount
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5000-GRT0001672 FY 23-	\$ 5,250,468.00
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CCA000186-SC630326

**BACKGROUND/EXPLANATION:**

On June 27, 2018, the Board approved an initial for Hart to Heart Ambulance Services, Inc. to provide non-emergency ambulatory, wheelchair van and non-emergency ambulance services to the City of Baltimore. As per the signed agreement, the City of Baltimore has the sole discretion to exercise the two (2) -one -year renewal options. The City exercised the 1<sup>st</sup> Option under this contract as shown in the Contract Value Summary below. The Baltimore City Health Department (BCHD) seeks to continue using the services of the vendor due to satisfactory performance. The Board is requested to approve the last and final renewal option.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**CONTRACT VALUE SUMMARY:**

1.Award approved by the Board on June 27, 2018	\$ 33, 424,490.00
2.1 <sup>st</sup> Renewal option approved by the Board on June 28, 2023	\$ 5,250,468.00
3.2 <sup>nd</sup> Renewal option pending BOE approval	<u>\$ 5,250, 468.00</u>
Total Contract Value	\$ 43,925,426.00

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	Applicable	Applicable	N/A

**MBE / WBE PARTICIPATION:**

Board of Estimates Agenda	Procurement		7/10/2024
MBE Goal %	3.50%	MBE Goal Amount	\$ 0.00
MBE Attainment %	3.20%	MBE Attainment Amount	\$ 231,938.00
MBE Total Paid Admiral Humana, LLC	\$ .00	Vendor: N/A	
MBE Goal %	3.50%	MBE Goal Amount	\$ 0.00
MBE Attainment %	1.40%	MBE Attainment Amount	\$ 102,588.77
MBE Total Paid	\$ .00	Vendor: Fleming Transportation Corporation	
WBE Goal %	2.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	0.10%	WBE Attainment Amount	\$ 9,966.80
WBE Total Paid Med-Care Transportation	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and determined the contractor/supplier is non-compliant due to a change in scope of work by the agency.

**SB-24-11295 - Award - Selected Source - INSTI HIV I /HIV 2 Antibody Test and INSTI HIV I/HIV2/Negative Controls for HIV Testing**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a selected source contract with BioLytical Laboratories, Inc. Period of agreement is: 4/17/2024 to 12/31/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 119,051.80

Project #: RQ-022807

Project Fund	Amount
5000-GRT001714-CCA000206-SC640437	\$ 119,051.80

**BACKGROUND/EXPLANATION:**

BioLytical Laboratories are the sole source products manufacturers and exclusive sellers of INSTI HIV I /HIV 2 Antibody Test and INSTI HIV I/HIV2/Negative Controls. They can be purchased directly from BioLytical Laboratories. This is the only rapid one-minute HIV test that is tested via saliva with two one-year renewal options.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-12339 - Increase - SCON-002219 – Outside Printing Services**

AGC2300-PROC - Procurement

**ACTION REQUESTED:**

The Board is requested to increase the goods & services Contracts with Alpha Graphics, Inc. and Ridge Printing Corporation. Period of agreement is: 8/3/2022 to 8/2/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,000,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-002219 Solicitation #: B50006456

Project Fund	Amount
2031-CCA000093-SC630307	\$ 4,000,000.00

**BACKGROUND/EXPLANATION:**

On August 3, 2022, the Board approved the initial award as shown on the contract summary below. The Baltimore City Print Shop is in dire need of the requested increase due to the unpredictable price increases for print and digital products during and post Covid disruptions in the supply chain. This contract has two, one-year renewal options remaining.

The above amount is the City’s estimated requirement; however, the vendors shall supply the City’s entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Approved by the Board on August 3, 2022,	\$ 1,500,000.00
2.1st Increase pending Board approval	<u>\$ 4,000,000.00</u>
Total Contract Value	\$ 5,500,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: CC Press, Net LLC	
MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00

Board of Estimates Agenda	Procurement		7/10/2024
MBE Attainment %	42.00%	MBE Attainment Amount	\$ 257,570.72
MBE Total Paid britt's industries, inc.	\$ .00	Vendor: N/A	
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	100.00%	WBE Attainment Amount	\$ 1,075.00
WBE Total Paid	\$ .00	Vendor: Alpha Graphics, Inc.	
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	0.80%	WBE Attainment Amount	\$ 0.00
WBE Total Paid	\$ 5,116.80	Vendor: Curry Printing & Copy Center	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-11956 - Increase - Sole Source - SCON-002203 - EZ1&2 DNA Investigator Kits and Investigator Lyse and Spin Basket Kits**

AGC5900 - Police

**ACTION REQUESTED:**

The Board is requested to increase the Goods & Services Contract with Qiagen, LLC. Period of agreement is: 8/24/2022 to 8/23/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 150,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-002203

Project Fund	Amount
1001-CCA000787-SC640427	\$ 150,000.00

**BACKGROUND/EXPLANATION:**

On August 24, 2022, the Board approved an initial award as shown in the Contract Value Summary below. The increase in funds is due to the increase in DNA being requested and processed. This contract expires on August 23, 2025 but still has two, one-year renewal options at the sole discretion of the City.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

**CONTRACT VALUE SUMMARY:**

1. Initial award approved by the Board on August 24, 2022	\$ 159,303.81
2. Increase pending Board approval	<u>\$ 150,000.00</u>
Total contract value	\$ 309,303.81

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / This is a sole source contract

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

**SB-24-12268 - Award - Sourcewell Contact #010521-WTR - Spray Equipment**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to approve a Cooperative Contract with Waterplay Solutions Corp.  
Period of agreement is: 7/10/2024 to 10/27/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 90,479.60

Project #: RQ-022985

Project Fund	Amount
9938-PRJ000281-CAP009494-SC640500	\$ 90,479.60

**BACKGROUND/EXPLANATION:**

The Spray equipment to be installed as part of a pool construction project at Greater Model Pool- 1051 W Saratoga Street. The spray equipment includes sprayers, misters, and control mechanisms associated with the connection and operation of the spray systems. This cooperative contract will allow the city to acquire adequate services from the vendor as needed and can be renewed by the City's if the Lead Procurement Agency exercised the renewal option. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

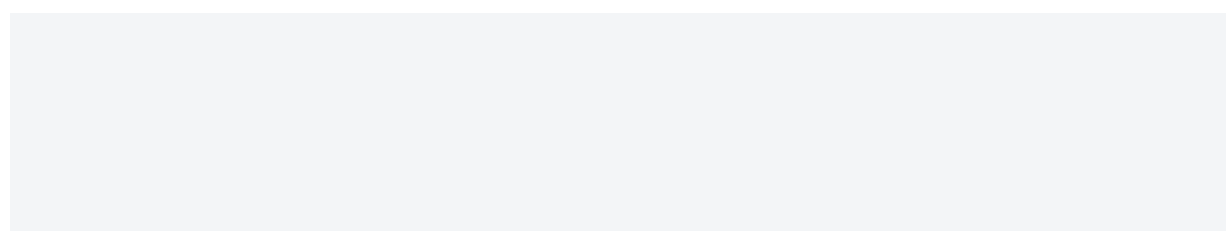
**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.



**SB-24-12467 - Correction - 08000 QCPR Manikins and Preventative Maintenance**

AGC2500 - Fire

**ACTION REQUESTED:**

The Board is requested to approve the correction to the contract renewal with Laerdal Medical Corporation. Period of agreement is: 4/6/2023 to 4/5/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: SCON-002026

**BACKGROUND/EXPLANATION:**

On June 5, 2024, the Board approved a correction to the period covered date for renewal. However, the dates are incorrect. The Board is requested to approve a correction of the ratification and renewal term dates as shown above by striking the action begin and end dates of 4/6/2024 through 4/5/2026 and inserting 4/6/2023 through 4/5/2025.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**



**SB-24-11981 - Award - RFQ-000566 – Playground Equipment**

AGC6300 - Recreation and Parks

**ACTION REQUESTED:**

The Board is requested to approve a One Time Purchase Award All Recreation of Virginia, Inc. .  
Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 43,987.00

Project #: RQ-023406

Project Fund	Amount
1001-GRT001798-CCA001325- SC640450	\$ 43,987.00

**BACKGROUND/EXPLANATION:**

The Department of Recreation and Parks has requested to procure playground equipment. Vendors were informally solicited by posting on Workday. The two bids received were opened on April 25, 2024. The award is recommended to the lowest bidder.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

**COUNCIL DISTRICT:** Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12437 - Reject All Bids - Solicitation RFQ-000556 - Home-Delivered Meals for City Residents**

AGC2700 - Health

**ACTION REQUESTED:**

The Board is requested to approve a Rejection of All Bids Rejection N/A. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on Workday, eMaryland Marketplace Advantage, and in local newspapers. The sole bid was received and opened on April 17, 2024. Upon further review, it was determined that proposed price point offered from the bidder, Rogue Fine Catering is outside of the end user agency's budget and lacks the required distribution capacity for the Home-Delivered Grocery Boxes program. This service will be resolicited at a later date. It is recommended that the Board reject all bids, in the best interest of the City.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12264 - NASPO Cooperative Contract No. MA149 – Wireless Communication Services**

AGC1200-TELE - Telecom

**ACTION REQUESTED:**

The Board is requested to approve a cooperative contract with AT&T Corp. dba AT&T Mobility. Period of agreement is: 6/26/2024 to 8/11/2029

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 170,000.00

Project #: RQ-017272

Project Fund	Amount
2039-CCA000027-SC630325	\$ 170,000.00

**BACKGROUND/EXPLANATION:**

Execution of the attached Cooperative Agreement will provide migration of wireless phone connectivity to the Nationwide first responder network (FIRSTNET) for the Sheriff’s Department by the Supplier, AT&T Corp. to meet public safety requirements. Additionally, the Baltimore Police Department (BPD) has since migrated it’s wireless phones to FIRSNET.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature, that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-12201 - Award - Selected Source – Diversity Management System**

AGC4301 - Mayoralty

**ACTION REQUESTED:**

The Board is requested to approve a selected source Software Agreement/Award to AskReply dba B2GNow. Period of agreement is: 5/1/2023 to 4/30/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 567,268.44

Project #: RQ-019459

Project Fund	Amount
1001-CCA001433-SC630350	\$ 567,268.44

**BACKGROUND/EXPLANATION:**

AskReply dba B2GNow is an industry leader with decades of experience in providing diversity management software and solutions. The vendor has worked with hundreds of jurisdictions throughout the country providing this Software and service.

AskReply dba B2GNow software is currently being utilized by Small and Minority Businesses Advocacy & Development (SMBAD). The vendor will provide SMBAD with a platform that can be utilized for certification applications, ensuring active certified M/WBE directory, outreach events, contract compliance, and goal setting. Additionally, this platform is an ecosystem that is utilized throughout the services offered by SMBAD. There are no renewal options.

It is hereby certified that the above procurement is of such nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-12388 - Prequalification of Consultants**

**ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Architects/Engineers Consultants.

Period of agreement is: 7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Accurate Infrastructure Data, Inc. (WBE)

1123 Hanzlik Avenue

Baltimore, MD 21237

**ENGINEERING**

**LAND SURVEYING**

Alpha Construction and Engineering Corporation

3700 Koppers Street, Suite 220

Baltimore, MD 21227

**ENGINEERING**

Benico, LLC (WBE)

8115 Maple Lawn Blvd, Suite 350

Fulton, MD 20759

**ENGINEERING**

Development Facilitators, Inc.

I-97 Business Park, 1127 Benfield Boulevard, Suite K

Millersville, MD 21108

**ENGINEERING**

**LAND SURVEYING**

**CONSTRUCTION MANAGEMENT**

C.C. Johnson & Malhotra, P.C. (MBE)

400 East Pratt Street, Suite 604  
Baltimore, MD 21202-3126

**ENGINEERING**  
**ARCHITECTURE**  
**PROPERTY LINE SURVEYING**  
**LAND SURVEYING**

Kimley-Horn And Associates, Inc.  
3904 Boston Street  
Suite 202  
Baltimore, MD 21224

**ENGINEERING**  
**ARCHITECTURE**  
**LANDSCAPE ARCHITECTURE**

The Office of James Burnett, Inc. d/b/a OJB Landscape Architecture  
2850 Clinton Drive  
Suite 302  
Houston, TX 77020

**LANDSCAPE ARCHITECTURE**

SP Arch  
3613 Milford Mill Rd.  
Windsor Mill, MD 21244

**LANDSCAPE ARCHITECTURE**

**EMPLOY**  
**BALTIMORE:**

**LIVING WAGE:**

**LOCAL HIRING:**

**PREVAILING WAGE:**

Board of Estimates Agenda	Public Works			7/10/2024
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N/A

N/A

N/A

N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12384 - Prequalification of Contractors****ACTION REQUESTED:**

The Board is requested to approve a Prequalification of Contractors. Period of agreement is:  
7/10/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Ackerman & Baynes, LLC (WBE) 4211 Erdman Avenue Baltimore, MD 21213	\$1,500,000.00
Arundel Electrical Contractors, L.L.C. 1327 Ashton Road, Suite 3 Hanover, MD 21076	\$1,500,000.00
Avid Services, LLC 1504 Martin Boulevard Middle River, MD 21220	\$8,000,000.00
Bosley Construction, Inc. 12910 Hanover Road Reisterstown, MD 21136	\$1,500,000.00
Economic International Construction Company, Inc. (MBE) 720 S. Caton Avenue Baltimore, MD 21229	\$1,500,000.00
S&S Partners, LLC (MBE) 2215 Greenspring Drive Timonium, MD 21093	\$1,500,000.00
W. F. Wilson & Sons, Inc. 6586 Meadowridge Road Elkridge, MD 21075	\$39,500,000.00



<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT: ENDORSEMENTS:</b>	Citywide		

**SB-24-11569 - Amendment 1 - SC 979 Dundalk Pumping Station Rehabilitation****ACTION REQUESTED:**

The Board is requested to approve Amendment No. 1 to Agreement with Johnson, Mirmiran & Thompson, Inc., for SC 979 Dundalk Pumping Station Rehabilitation. Period of agreement is: 6/22/2024 to 12/22/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:

Contract Amendment \$ 0.00 Amendment Number:

Amount:

**BACKGROUND/EXPLANATION:**

This is the First Amendment that will increase the duration time of the contract by six (6) months for a total contract duration time of thirty (30) months. The current expiration date is June 22, 2024, and the new expiration date is December 22, 2024. This amendment is within the original scope of work and was requested by the Agency.

The Office of Engineering & Construction is requesting approval of Amend. 1 with JMT to continue providing engineering services for S.C. 979 - Dundalk Avenue Pumping Station Rehabilitation. The requested time extension is needed for the consultant to finalize the design, secure all permits and provide bid phase services. The consultant will meet the required MBE/WBE goals per the original contract. No additional funds are requested.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the time extension

**SB-24-10923 - Full Release of Retainage Water Contract No. 1301R On-Call Large Water Main Repairs**

**ACTION REQUESTED:**

The Board is requested to approve the Full Release of Retainage with Anchor Construction for WC 1301R On Call Large Water Main Repairs. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 568,809.26

Project #: WC 1301R

Project Fund	Amount
	\$ 568,809.26

**BACKGROUND/EXPLANATION:**

The Board is requested to approve and authorize the execution of a Final Release of Retainage in the amount of \$568,809.26 to Anchor Construction Corporation as of 9/25/2022. Anchor Corporation has completed 100% of all work for WC 1301R. The Contractor has requested a Release of Retainage for \$568,809.26. Currently, the City is holding \$568,809.36 in retainage for the referenced project and the Contractor is requesting payment of the full amount of Retainage.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-11882 - Full Release of Retainage SC 1000 Cleaning & Inspection of Sanitary Sewer Laterals in Baltimore-Citywide****ACTION REQUESTED:**

The Board is requested to approve a Full Release of Retainage with B&B Partnership Initiative, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 9,404.93

Project #: SC 1000

Project Fund	Amount
	\$ 9,404.93

**BACKGROUND/EXPLANATION:**

As of March 19, 2022 has completed 100% of all work for SC 1000. The Contractor has requested a Full Release of Retainage for \$9,404.93. Currently, the City is holding \$9,404.93 in retainage for the referenced project and the contractor is requesting payment of the full amount of retainage. The Contractor entered into a contract with the City on January 22, 2020 for cleaning and inspection of sanitary sewer laterals in Baltimore-Citywide. The Contractor has requested the City to reduce the retainage to zero dollars (\$0.00). The Contractor has been working on said project, and as of December 14, 2023 the project was 100% complete.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	20.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	35.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-12317 - WC 1275-Ellamont Street and Springlake Way and Vicinity Water Main Replacement**

**ACTION REQUESTED:**

The Board is requested to approve Partial Release of Retainage for Spiniello Companies for WC 1275 Ellamont Street and Springlake Way and Vicinity Water Main Replacements. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 479,265.50

Project #: WC 1275

Project Fund	Amount
	\$ 479,265.50

**BACKGROUND/EXPLANATION:**

The Department of Public Works, Office of Engineering and Construction requests your Honorable Board to approve and authorize execution of a Partial Release of retainage in the amount of \$479,265.50 to Spinello Companies for Water Contract No. 1275-Ellamont Street and Springlake Way and Vicinity Water Main Replacements. As of January 31, 2024, Spiniello Companies has completed 94.15% of all work for WC 1275. Currently, the City is holding \$684,665.00 in retainage for the referenced project and the Contractor is requesting to reduce the amount of Retainage to \$205,399.50.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	12.00%	MBE Goal Amount	\$ 0.00
MBE Attainment %	6.90%	MBE Attainment Amount	\$ 949,572.32
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	5.00%	WBE Goal Amount	\$ 0.00
WBE Attainment %	6.30%	WBE Attainment Amount	\$ 866,630.03
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-10893 - Agreement Proj. No. 1300(WC 1229) Construction Management Assistant Rehabilitation of Vernon Pumping Station**

**ACTION REQUESTED:**

The Board is requested to approve an Agreement with Rummel, Klepper & Kahl, LLP., for Project 1300 Construction Assistance for WC 1229 Vernon Pumping Station Rehabilitation. Period of agreement is: Based on Board Approval with a duration of 36 Months  
7/10/2024 / to 7/9/2027

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,500,000.00

Project #: Proj. 1300(WC 1229)

Project Fund	Amount
	\$ 3,500,000.00

**BACKGROUND/EXPLANATION:**

The Office of Engineering and Construction Engineering and Construction is requesting the Honorable Board of Estimates to approve an agreement with Rummel, Klepper & Kahl, LLC for Proj. 1300, Construction Management Assistant for WC 1229 Vernon Pumping Station Rehabilitation.

Funding is anticipated from Water Revenue Bonds \$2,063,425.00 (\$58.955%), Baltimore County \$1,436,575.00 (41.045%)

Construction management assistance services to be provided include, assisting the City Office of Engineering and Construction with construction monitoring and inspection, preparing of daily reports, maintenance of project records and documentation review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims, and activity listed in agreement.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	16.00%	MBE Goal Amount	\$ 560,000.00
MBE Total Paid	\$ .00	Vendor: CES Consulting	
MBE Goal %	15.00%	MBE Goal Amount	\$ 525,000.00
MBE Total Paid	\$ .00	Vendor: DM Enterprises of Baltimore, LLC	

Board of Estimates Agenda	Public Works		7/10/2024
WBE Goal %	6.00%	WBE Goal Amount	\$ 210,000.00
WBE Total Paid	\$.00	Vendor: MD2 Technical Services, Inc.	
WBE Goal %	9.00%	WBE Goal Amount	\$ 315,000.00
WBE Total Paid	\$.00	Vendor: The Robert B. Balter Co.	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.



**SB-24-11833 - Agreement SC 996 Design of Sludge Storage and Dissolved Air Flotation Thickeners No. 3 and No. 4 at the Back River Wastewater Treatment Plant**

**ACTION REQUESTED:**

The Board is requested to approve an Agreement with Johnson, Mirmiran & Thompson for SC 996 Design of Sludge Storage and Dissolved Air floatation Thickeners No. 3 and 4 at the Back River Wastewater Treatment Plant. Period of agreement is: Based on Board Approval with a duration of 2 Years

7/10/2024 / to 7/9/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 4,182,521.34

Project #: SC 996

Project Fund	Amount
9956-PRJ000633-CAP009551- SC630318	\$ 4,182,521.34

**BACKGROUND/EXPLANATION:**

The period of the agreement is effective upon Board approval for two (2) years or until the upset limit is reached, whichever occurs first.

Funding is anticipated from Baltimore City \$2,091,260.67 (50%), Baltimore County \$2,091,260.67 (50%)

The Office of Engineering and Construction is requesting a new agreement for SC 996. Johnson, Mirmiran & Thompson, herein referred to as JMT, is pleased to submit this scope of work and price proposal to perform design engineering services for rehabilitation of the Dissolved Air Flotation Thickeners (DAFTs) No. 3 and 4 and demolition and replacement of the sludge storage at the back River Wastewater Treatment Plant (BRWWTP). Following acceptance by the City of the design criteria, Johnson, Mirmiran & Thompson will develop plans, specifications and related contract documents, as well as providing bid phase services, for the rehabilitation of the various facilities. A summary of the project proposal cost is included.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	7.75%	MBE Goal Amount	\$ 324,291.71
MBE Total Paid	\$ .00	Vendor: Albrecht Engineering, Inc.	

Board of Estimates Agenda	Public Works		7/10/2024
MBE Goal %	4.55%	MBE Goal Amount	\$ 190,325.65
MBE Total Paid	\$ .00	Vendor: E2CR, Inc.	
MBE Goal %	10.47%	MBE Goal Amount	\$ 438,079.46
MBE Total Paid	\$ .00	Vendor: Dhillon Engineering, Inc.	
MBE Goal %	11.99%	MBE Goal Amount	\$ 501,421.45
MBE Total Paid	\$ .00	Vendor: Shah & Associates Inc	
WBE Goal %	7.26%	WBE Goal Amount	\$ 303,542.26
WBE Total Paid	\$ .00	Vendor: Phoenix Engineering, Inc.	
WBE Goal %	2.98%	WBE Goal Amount	\$ 124,795.05
WBE Total Paid	\$ .00	Vendor: SP Arch, Inc.	

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-11151 - Task 1 Proj. 1350.3(WC 1328) - O/C Project and Construction Management Assistance**

**ACTION REQUESTED:**

The Board is requested to approve Task No. 1 with Whitman, Requardt & Associates, LLP., under Project 1350.3 WC 1328 On Call Project and Construction Management Assistance. Period of agreement is: Based on Board Approval with a duration of 12 Months  
7/10/2024 / to 7/9/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 179,887.46

Project #: Proj. 1350.3(WC 1328)

Project Fund	Amount
9960-PRJ000586-CAP009557-SC630318	\$ 179,887.46

**BACKGROUND/EXPLANATION:**

The Board is requested to approve Task 001 with Whitman, Requardt & Associates, LLP under Proj.1350.3 in accordance with their proposal dated August 31, 2022. The original contract will expire on March 20,2028. The duration of this task is twelve (12) months. This task was requested by the Agency.

The Office of Engineering & Construction is requesting Whitman, Requardt & Associates, LLP to provide project engineering services, document controls services, maintenance of project records and documentation, and construction contract administrative support. The work requested is within the original scope of the agreement.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Total Paid \$ .00 Vendor: N/A

WBE Total Paid \$ .00 Vendor: N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-10928 - Release of Retainage SC 998 On-Call Assessment and Repairs of Sanitary Sewer Mains and Laterals Various Locations**

**ACTION REQUESTED:**

The Board is requested to approve a Partial Release of Retainage with Spiniello Companies for SC 998 On Call Assessment and Repairs of Sanitary Sewer Mains and Laterals Various Locations. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 241,265.50

Project #: SC 998

Project Fund	Amount
	\$ 241,265.50

**BACKGROUND/EXPLANATION:**

The Board is requested to approve and authorize the execution of a Partial Release of Retainage. Spiniello Companies as of 2/12/2022 has completed 100% of all work for SC 998. The Contractor has requested a Release of Retainage for \$241,265.50. Currently, the City is holding \$344,665.00 in retainage for the referenced project and the Contractor is requesting payment of the Partial amount of Retainage.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Attainment %	6.20%	MBE Attainment Amount	\$ 427,895.70
MBE Total Paid	\$ .00	Vendor: N/A	
WBE Attainment %	3.78%	WBE Attainment Amount	\$ 261,148.69
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-11894 - Unauthorized Procurement - Kleen- Rite Corporation****ACTION REQUESTED:**

The Board is requested to approve an Unauthorized Procurement with Kleen- Rite Corporation.  
Period of agreement is: 11/23/2021 to 6/6/2022

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 9,390.00

Project Fund	Amount
2071-CCA000823-SC640427	\$ 9,390.00

**BACKGROUND/EXPLANATION:**

The purchases in 2021 were made without an existing purchase order, The DPW expressed the urgent need for replenishment to our Procurement Department. While a PO request was taking longer to process than the supply would last William Dove the Pumping Manager requested a Kleen - rite delivery to avoid a public health crisis.

The purchases in 2022 were made after a change order request for P548552 was submitted; the process to add funds to the PO exceeded the remaining supply at the time of purchase. The disinfectant was required to uphold the health and safety of consumers and to remain in compliance with state regulations.

Invoice #262584 date 6/6/2022 \$319.00

Invoice #262583 date 6/6/2022 \$731.00

Invoice #262582 date 6/6/2022 \$3,100.00

Invoice #261563 date 5/12/2022 \$2,060.00

Invoice #261659 date 11/23/2021 \$3,180.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval

**SB-24-11810 - W.C. 1283-Water Main Replacement and Rehabilitation at Baltimore Street/Smallwood Street/Reisterstown Road and Vicinity.****ACTION REQUESTED:**

The Board is requested to approve and Award W.C. 1283 Water Main Replacement and Rehabilitation at Baltimore Street/Smallwood Street/Reisterstown Road and Vicinity.to R.E. Harrington Plumbing & Heating Co., Inc. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 26,772,835.00

Project Fund	Amount
9960-PRJ000669-CAP009557-SC630404	\$ 26,772,835.00

**BACKGROUND/EXPLANATION:**

The Board is requested to award Project 1387 for W.C. 1283-Water Main Replacement and Rehabilitation at Baltimore Street/Smallwood Street/Reisterstown Road and Vicinity to the low bidder, R.E. Harrington Plumbing & Heating Co., Inc. On Wednesday, November 1, 2023, the BOE opened three (3) bids for the subject contract. Bids ranged from a low of \$26,772,835.00 to a high of \$30,611,000.00. The bid is 34.1% above the Engineer's estimate of \$19,956,987.11 due to correlation with the prices. This estimate was completed prior to the COVID-19 pandemic and cost escalation of materials. The new engineer estimate after bids received was in the range of \$25,000,000-\$30,000,000.00 and aligned with the three (3) bidders estimation.

The Unbundling Initiative Pilot ( the Pilot) Program Will transition Baltimore-based Small, Minority and Women Business Enterprises M/WBEs from subcontractors to Future General Contractors (EGCs). This is a Best Value procurement that was approved by the City's Executive Design Build Committee (EDBC) led by Director Garbark (MOID). The City elected to use the Design-Build to procure these services because this pilot initiative did not lend to normal procuring processes or procedures. The Pilots is the first of its kind worldwide and will change the trajectory of contracting practices to holistically help the City of Baltimore's economy, and assist M/WBE and Baltimore-based firms by affording them opportunities in contracting. This pilot is a natural extension of the DPW's existing Small Business Development (SBD) Training Program.

The selected Prime must demonstrate how they will assign relevant work, document, mentor, and provide on-the-job training to Baltimore-based M/WBEs) to become ECCs capable of performing as the Prime Contractor to competitively bid on future Utility Work with the Department of Public Works (DPW) and other City Agencies.

A Protest has been received from Monumental Paving & Excavating Inc., represented by Venable LLP.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	Applicable	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	5.00%	MBE Goal Amount	\$ 4,015,925.25
MBE Total Paid	\$ .00	Vendor: Manuel Luis Construction Co., Inc.	
MBE Goal %	40.00%	MBE Goal Amount	\$ 10,709,134.00
MBE Total Paid	\$ .00	Vendor: R.E. Harrington Plumbing & Heating	
MBE Goal %	0.60%	MBE Goal Amount	\$ 160,637.01
MBE Total Paid	\$ .00	Vendor: Cenken Group, LLC	
MBE Goal %	2.60%	MBE Goal Amount	\$ 696,093.71
MBE Total Paid	\$ .00	Vendor: A&A Plumbing, Inc.	
MBE Goal %	2.60%	MBE Goal Amount	\$ 696,093.71
MBE Total Paid	\$ .00	Vendor: AB Trucking & Contracting LLC	
MBE Goal %	0.20%	MBE Goal Amount	\$ 53,545.67
MBE Total Paid	\$ .00	Vendor: Dough Boy Traffic Hauling	
MBE Goal %	5.60%	MBE Goal Amount	\$ 1,449,276.76
MBE Total Paid	\$ .00	Vendor: T.E. Jeff, Inc.	
MBE Goal %	5.60%	MBE Goal Amount	\$ 1,499,278.76
MBE Total Paid	\$ .00	Vendor: Afram, Inc.	
MBE Goal %	2.00%	MBE Goal Amount	\$ 535,456.70
MBE Total Paid	\$ .00	Vendor: LRW Traffic System, LLC	
MBE Goal %	0.40%	MBE Goal Amount	\$ 107,091.34
MBE Total Paid	\$ .00	Vendor: Work dirty construction llc	
MBE Goal %	1.20%	MBE Goal Amount	\$ 321,274.02
MBE Total Paid	\$ .00	Vendor: Kumi Construction Management Corporation	
WBE Goal %	0.60%	WBE Goal Amount	\$ 160,637.01
WBE Total Paid	\$ .00	Vendor: Powell's Trucking Company, Inc.	



Board of Estimates Agenda	Public Works		7/10/2024
WBE Goal %	40.00%	WBE Goal Amount	\$ 107,091.34
WBE Total Paid	\$.00	Vendor: Digz Transport System, LLC	
WBE Goal %	1.46%	WBE Goal Amount	\$ 390,883.39
WBE Total Paid	\$.00	Vendor: The Donne Group, LLC	
WBE Goal %	2.60%	WBE Goal Amount	\$ 696,093.71
WBE Total Paid	\$.00	Vendor: R & R Contracting Utilities, Inc.	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

**SB-24-12260 - Emergency Authorization with Routeware, Inc****ACTION REQUESTED:**

The Board is requested to note a Emergency Procurement Agreement with Routeware, Inc.

Period of agreement is: 1/1/2024 to 12/31/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 400,000.00

Project Fund	Amount
1001-CCA000802-SC660608	\$ 400,000.00

**BACKGROUND/EXPLANATION:**

The Department of Public Works (DPW) is requesting Emergency Authorization to renew the contract with Routeware, Inc (PO-007198), to provide hardware and services for the Bureau of Solid Waste's (BSW) routing and vehicle tracking system. The agreement will be for one year not-to-exceed \$400,000.

BSW's Mechanical Street Sweeping (MSS), Special Services (SS) and Marine Operations (MO) divisions use the Routeware system to manage route and vehicle operations. Routeware's services are essential for the system to be operational. Approval of this emergency authorization will allow the system to function without interruption and improve management's operational capacity. Increased capacity to manage operations improves BSW's services to comply with Article 23 of the Baltimore City Code, to clean the public rights-of-way and collect and remove mixed refuse and recyclable materials. MSS, SS and MO services keep Baltimore's public rights-of-way clean and collects trash and recycling. MSS operations supports the City's compliance with the National Pollutant Discharge Elimination System Phase I Municipal Separate Storm Sewer System Permit that is issued by the Maryland Department of the Environment. The Routeware system provides real time location information and actual travel paths of vehicles, and communication with drivers. Approval of this emergency authorization will continue the improvement in the delivery of services to clean the public-rights-of-way and collect mixed refuse and recycling in Baltimore. To avoid emergency authorizations in the future Routeware is developing a proposal for a multi-year contract.

DPW plans to utilize a cooperative agreement with Routeware, Inc.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-12115 - Non-Construction Consulting Agreement - Procurement Assistance****ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement with Calyptus Consulting Group, Inc. Period of agreement is: Based on Board Approval with a duration of 6 Months

7/10/2024 / to 1/9/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 169,600.00

Project Fund	Amount
2072-CCA001395-SC630318	\$ 11,872.00
2071-CCA001395-SC630318	\$ 64,448.00
2070-CCA001395-SC630318	\$ 93,280.00

**BACKGROUND/EXPLANATION:**

On December 7, 2022, the City of Baltimore entered into an agreement with Calyptus Consulting Group, Inc. to support the Bureau of Procurement with acquisition requirements, including solicitation preparation, processing requisitions, training, internal controls and deliverables across all city agencies. This contract ended February 29, 2024. Calyptus Consulting Group, Inc., under the previous agreement, assisted the Department of Public Works with drafting solicitation documents, researching existing cooperative agreements, analyzing requests and making recommendations, and liaised with the Bureau of Procurement. At the expiration of the Co-operative Agreement, Calyptus had ten procurement requests in progress that remain incomplete.

The Department of Public Works has approximately 50 procurement contracts that expire within the next year. Calyptus Consulting Group's services are needed to ensure critical services are not interrupted due to contract lapses.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-11804 - Notice of Letting - S.C. 985-Rehabilitation of the High Level Interceptor****ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting SC 985-Rehabilitation of the High Level Interceptor. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project #: SC 985

**BACKGROUND/EXPLANATION:**

Sanitary Contract No. 985-Rehabilitation of the High-Level Interceptor

Advertise: July 12, 2024

Bids to be Opened: August 21, 2024

Bids to be Received: August 21, 2024

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	22.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$ .00	Vendor: N/A	

WBE Goal %	16.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$ .00	Vendor: N/A	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-11467 - S.C. 990-Administration Building Repairs****ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9956-PRJ001759-RC0604	-\$ 522,000.00
9956-PRJ001759-RC0607	-\$ 1,046,000.00
9956-PRJ000452-CAP009551	\$ 1,568,000.00

**BACKGROUND/EXPLANATION:**

The Transfer of Funds will cover the cost associated with Proj. 1332 (C 990 Administration and Maintenance Building Rehabilitation at Patapsco Wastewater Treatment Plant with "Rummel, Klepper & Kahl, LLP in the amount of \$1,199,982.03.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-12447 - Transfer of Funds WC 1283 Water Main Replacement and Rehabilitation. Baltimore Street/Smallwood Street/Reisterstown Road and Vicinity**

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9960-PRJ000669-CAP009557	\$ 1,000,000.00
9960-PRJ000946-RC0604	-\$ 1,000,000.00

**BACKGROUND/EXPLANATION:**

The Department of Public Works request that the Board of Estimates approve the Transfer of Funds. The transfer will cover the cost associated with the award of project WC 1283 (BD24683)-Water Main replacement/rehabilitation.at Baltimore Street/Smallwood Street/Reisterstown Road and Vicinity" with R>E> Harrington Plumbing & Heating Co, Inc in the amount of \$26,772,835.00.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

**SB-24-11806 - Transfer of Funds - W.C. 1283 - Water Main Replacement and Rehabilitation - Baltimore Street/Smallwood Street/Reisterstown Road and Vicinity**

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds for W.C. 1283-Water Main Replacement and Rehabilitation at Baltimore Street/Smallwood Street/Reisterstown Road and Vicinity. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Project Fund	Amount
9960-PRJ001293-RC0604	-\$ 13,200,000.00
9960-PRJ000669-CAP009557	\$ 13,200,000.00

**BACKGROUND/EXPLANATION:**

The Department of Public Works requests that the Board of Estimates approve the transfer of funds, The transfer will cover the cost associated with the award of project WC 1283 (BD 24683) Water Main Replacement Rehabilitation at Baltimore Street/Smallwood Street/Reisterstown Road and Vicinity with R.E. Harrington Plumbing & Heating Co., Inc.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-24-12423 - Sixth Amendment - Lease Agreement with The United Way of Central Maryland, Inc.**

AGC4309 - M-R Office of Children and Family Success

**ACTION REQUESTED:**

The Board is requested to approve a Sixth Amendment to Sublease Agreement with The United Way of Central Maryland, Inc. Period of agreement is: 6/30/2024 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 26,850.35

Contract Amendment	\$ 0.00	Amendment Number:
Amount:		

Project Fund	Amount
4000-GRT001785-CCA000505- SC630313	\$ 26,850.35

**BACKGROUND/EXPLANATION:**

The Board is requested to approve and authorize execution of a Sixth Amendment to Sublease Agreement by and between The United Way of Central Maryland, Inc, the Sublandlord and the Mayor and City Council of

Baltimore, Subtenant for the rental of a portion of the property known as 1800 Washington Boulevard, consisting of approximately 600 sq. ft.

The annual rent for the two (2) year term shall be as follows:

- 6/30/2024 - 6/30/2025 \$13,161.95 Annually \$1,096.83 Monthly
- 6/30/2025 - 6/30/2026 \$13,688.40 Annually \$1,140.70 Monthly

The Board of Estimates approved on February 15, 2017 the Sublease Agreement by and between The United Way of Central Maryland,, Inc., Sublandlord and the Mayor and City Council of Baltimore, Subtenant. The Sublease Premises shall be used as office by the Mayor's Office of Children & Family. The Sublease Agreement shall commence on June 30, 2024 and terminate on June 30, 2026.

Amendments to the lease were approved on May 30, 2018, June 19, 2019, July 1, 2020, August 25, 2021, and July 2022. This 6th Amendment to Sublease will extend the sublease for an additional two (2) year term commencing June 30, 2024 and terminating June 30, 2026.

The Lease Premises, 600 sq ft shall be used by the Baltimore City's Head Start Program. All provisions, conditions and terms of the Original Sublease Agreement and Amendments shall remain in full force and effect.

The Subtenant shall be self-insured under the City's Self insurance program and the Subtenant will be responsible for photocopier, computer and//or telephone services to the subleased premises. All other responsibilities will be covered by the Sublandlord.

The 6th Amendment to Sublease Agreement was approved by the Real Estate Committee on May 31, 2024.



Board of Estimates Agenda	Real Estate			7/10/2024
<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>	
N/A	N/A	N/A	N/A	

**COUNCIL DISTRICT:** 10th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12406 - First Renewal to Lease Agreement - Liberty Reservoir Watershed - The County Commissioners of Carroll County**

AGC6100 - Public Works

**ACTION REQUESTED:**

The Board is requested to approve a Renewal to City Lease Agreement with The County Commissioners of Carroll County (Tenant). Period of agreement is: 7/1/2024 to 6/30/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
	\$ 1.00

**BACKGROUND/EXPLANATION:**

On February 3, 2021, the Board of Estimates approved a Lease Agreement with The County Commissioners of Carroll County (Tenant) for a term commencing on the first day of the Board of Estimates approval, and continuing thereafter until June 30, 2024, with the right to renew for a one (1) year term. At the expiration hereof, Carroll County has the right to renew for a ten (10) year renewal term.

The Board is requested to approve the 1st renewal option of a Lease Agreement by and between the Mayor and City Council of Baltimore, Landlord, and The County Commissioners of Carroll County, Tenant, for the rental of land located within the Liberty Reservoir Watershed, Carroll County, Maryland, consisting of 3.63 acres of land commencing July 1, 2024, and terminating June 30, 2025.

All other rentals, conditions and provisions of the Lease Agreement dated February 3, 2021, shall remain in full force and effect.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**ENDORSEMENTS:**

**SB-24-12363 - First Renewal to Lease Agreement - Parking Lot at Manhattan and Clover Road**

**ACTION REQUESTED:**

The Board is requested to approve a Renewal City Lease Agreement with Cheder Chabad, Inc. (Tenant) Period of agreement is: 8/28/2024 to 8/27/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
	\$ 1.00

**BACKGROUND/EXPLANATION:**

On October 4, 2023, the Board of Estimates approved the Lease Agreement with Cheder Chabad, Tenant, for one (1) year commencing August 28, 2023, and terminating August 27, 2024, with the right to renew for one (1) – one (1) year term. The Board is requested to approve the sole renewal option of a Lease Agreement by and between the Mayor and City Council of Baltimore, Landlord, and Cheder Chabad, Tenant, for the rental of approximately twenty-five (25) parking spaces on the surface parking lot located at the back lot of the Training Facility at 3500 W. Northern Parkway, which is accessed from Manhattan Avenue and Clover Road. This sole renewal option is for one (1) year, commencing August 28, 2024, and terminating August 27, 2025.

All other rentals, conditions and provisions of the Lease Agreement dated October 4, 2023, shall remain in full force and effect.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 5th District

**ENDORSEMENTS:**

**SB-24-12326 - Governmental/Charitable Solicitation Application - AFRAM**

**ACTION REQUESTED:**

The Board is requested to approve a Governmental/Charitable Solicitation Application. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

The Department of Recreation and Parks is honored to host the AFRAM Festival in Druid Hill Park, the City’s most central park. In the past, AFRAM was hosted in Druid Hill Park and the Department looks forward to hosting it in Druid Hill Park for many years to come. Plans are underway for this year’s AFRAM to be held over a two (2) day period from June 22-23, 2024. To support the costs for services, equipment rental, talent acquisition, and other expenses related to hosting AFRAM for 2025, 2026 and 2027 the Department is requesting permission to solicit sponsorship funds. The Department is also requesting permission to allow sponsorship funds solicited for AFRAM to be deposited directly into the Baltimore Civic Fund for draw down as needed. The goal is to raise up to \$500,000 over the three-year period to subsidize the overall cost of hosting AFRAM.

Additionally, the Board is requested to reauthorize sponsorship funds to be deposited directly into the Baltimore Civic Fund for drawdown as needed.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A
<b>COUNCIL DISTRICT:</b>	Citywide		
<b>ENDORSEMENTS:</b>			

**SB-24-12444 - Travel Request - Jason Chang**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for jason Chang to attend the 2024 Esri User Conference. The Conference will take place in San Diego, CA, from July 15 - 19, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 3,051.49

Project Fund	Amount
1001-CCA000992-SC630301	\$ 3,051.49

**BACKGROUND/EXPLANATION:**

The conference will focus on the power of geospatial think. Geographic information systems, (GIS) technology bringing together the science of geography with the modern capabilities of data management, analysis, visualization, integration, and collaboration. Also, to maintain the Baltimore City license with ESRI.

The cost to attend the 2024 ESRI Conference in San Diego, CA includes a subsistence of \$1358.00.00, hotel tax of \$225.49, additional cost for meals of \$74 a day (totaling \$370.00), airfare of \$1038.00, and Ground Transportation of \$60 bringing the total cost to \$3051.49. Lodging and flights were paid using the City Travel Card assigned to Recreation and Parks.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

**SB-24-12412 - Travel Request for Shannon Eagan**

**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Shannon Eagan to attend the ESRI Conference. The Conference will take place in San Diego, CA and is scheduled from July 15 -19, 2024. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,977.03

Project Fund	Amount
1001-CCA000992-SC630301	\$ 2,977.03

**BACKGROUND/EXPLANATION:**

Approval for Shannon Eagan to attend the ESRI Conference. The Conference will take place in San Diego, CA and is scheduled from July 15 -19, 2024.

The conference will focus on the power of geospatial think, Geographic information systems, (GIS) technology bringing together the science of geography with the modern capabilities of data management, analysis, visualization, integration and collaboration. Also, to maintain the Baltimore City license with ESRI.

The cost to attend the 2024 ESRI Conference in San Diego, CA includes a subsistence of \$1645.00, hotel tax of \$210.07, additional cost for meals of \$74 a day (totaling \$444.00), airfare of 617.96, and Ground Transportation of \$60 bringing the total cost to \$2,977.03. Lodging and flights were paid using the City Travel Card assigned to Recreation and Parks.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-12420 - NOL for RP24812 Congressman Elijah Cummings Recreation Center**

**ACTION REQUESTED:**

The Board is requested to approve a Notice of Letting. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

Notice of Letting for RP24812 Congressman Elijah Cummings Recreation Center

Advertised Date: July 12, 2024

Bids Due Date: August 21, 2024

Bids Opening Date: August 21, 2024

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 10th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

**SB-24-12353 - Walter P. Carter Pool and Bathhouse Easement**

**ACTION REQUESTED:**

The Board is requested to approve an Easement Agreement with the Baltimore City Board of School Commissioners. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

**BACKGROUND/EXPLANATION:**

By way of this Real Estate Easement Agreement the Baltimore City Board of School Commissioners (aka Baltimore City Public School System or Baltimore City Public Schools) is granting to the Mayor and City Council of Baltimore, acting by and through the Department of Recreation and Parks, easements on and across portions of its property known as Walter P. Carter School located at 820 East 43rd Street, Baltimore, MD 21212, for the purpose of constructing, operating and maintaining Walter P. Carter Pool and Bathhouse in addition to installing electrical conduit and water pipes to service the pool.

Unless earlier terminated pursuant to the terms of this perpetual easement agreement, the Easement shall be effective beginning at 12:01am on the Effective Date and is made expressly for the benefit of, and shall be binding on, the successors in interest and assigns of the parties hereto.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** 4th District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency



**SB-24-12365 - Transfer of Funds for 1st Amendment Interface Studio LLC BCRP  
Comprehensive Plan**

**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:  
Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:  
Amount:

Project Fund	Amount
9938-PRJ001911-CAP009474- SC630326	\$ 275,000.00
9938-PRJ001890-RES009475- RC0605	-\$ 275,000.00

**BACKGROUND/EXPLANATION:**

This transfer will provide funds to cover the costs associated with the Comprehensive Plan by Interface Studios Contract. The period of the project is approximately 3 years.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

**SB-24-12312 - Travel Request for Nicholas Blendy - MACO Conference - Ocean City, MD**

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**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Nicholas Blendy to attend the MACO Conference in Ocean City, MD on 8/14/2024 - 8/17/2024. Period of agreement is: 8/14/2024 to 8/18/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 2,475.56

Project Fund	Amount	Start Date	End Date
1001-CCA000997-SC630301	\$ 450.00	8/14/2024	8/18/2024
MACO Conference Ocean City , MD 08/14-08/18/2024			
1001-CCA000997-SC630301	\$ 2,025.56	8/14/2024	8/18/2024
Hotel 08/14/2024 \$414.17 08/15/2024 \$414.17 08/16/2024 \$472.27 08/17/2024 \$472.27 Hotel Tax \$252.68			

**BACKGROUND/EXPLANATION:**

This travel request is submitted for approval for Nicholas Blendy to attend The MACO Conference in Ocean City, MD, on 8/14/2024 - 8/17/2024.

Nicholas Blendy

Hotel per night 4 Nights =\$1772.88

Hotel Taxes - 4 Nights = \$252.68

Registration -\$450

.

Total \$2,475.56

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

**SB-24-11598 - TR20016 – Conduit System Reconstruction at Various Locations Citywide (JOC)****ACTION REQUESTED:**

The Board is requested to approve a Partial Release of Retainage with Highlander Contracting Company, LLC. Period of agreement is:

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 569,963.25

Project #: TR20016

Project Fund	Amount
9962-PRJ000858-SC240230 WD	\$ 164,701.54
9962-PRJ000858-SC240230 Legacy	\$ 350,474.50
9962-PRJ000858-SC630404 WD	\$ 54,787.21

**BACKGROUND/EXPLANATION:**

Release of Retainage from Highlander Contracting Company, LLC. Contract No. TR20016 – Conduit System Reconstruction at Various Locations Citywide (JOC) - \$579,963.25. All work on Contract No. TR20016 is substantially completed and all punch list items are complete. The Contractor requested a Partial Release in the amount of \$569,963.25. The remaining \$10,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a “Conditional Inspection” for Contract No. TR20016 – Conduit System Reconstruction at Various Locations Citywide (JOC) was held on September 12, 2023.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

**MBE / WBE PARTICIPATION:**

MBE Goal %	10.00%	MBE Goal Amount	\$ 667,995.00
MBE Attainment %	10.00%	MBE Attainment Amount	\$ 1,065,548.86

MBE Total Paid \$ .00 Vendor: Machado Construction Co. Inc  
Highlander Contracting Company, LLC. has demonstrated a good faith effort towards achieving both the MBE and WBE goals.

WBE Goal %	4.00%	WBE Goal Amount	\$ 267,198.00
WBE Attainment %	7.57%	WBE Attainment Amount	\$ 824,834.52
WBE Total Paid	\$ .00	Vendor: Cuddy & Associates	

Highlander Contracting Company, LLC. has demonstrated a good faith effort towards achieving both the MBE and WBE goals.

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-12140 - Final Change Order No. 5 - TR12314 Roland Avenue and Northern Parkway Improvements**

**ACTION REQUESTED:**

The Board is requested to approve a Final Extra Work Order No. 5 with M. Luis Construction Co., Inc., under Project FAP No. STP-000B (81) E. SHA No. BC 410007, TR 12314 Roland Ave., and Northern Pkwy. Improvements. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: -\$ 345,009.36

Contract Award Amount: \$ 3,899,000.00 Award Date: 3/12/2014

Contract Extra WO Amount: -\$ 345,009.36 Extra WO Number: 05

Project #: TR12314

Project Fund	Amount
9950-PRJ000615-CAP009508-SC630404	-\$ 9.23
9950-PRJ000615-CAP009508-SC630405	-\$ 345,000.13

**BACKGROUND/EXPLANATION:**

The Board is requested to approve the Final Change Order No. 5 for M. Luis Construction Co., Inc. under FAP STP-000B (81) E; SHA No. BC 410007; TR12314 Roland Avenue and Northern Parkway Improvements. As result of completing the project closeout audit. This final EWO represent a net credit in the amount of (\$268,278.37). This final EWO reconciles bid items. Reconciliation includes overruns and underruns adjustment for items do not use or used during the project.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**DBE PARTICIPATION:**

DBE Goal %	18.00%	DBE Goal Amount	\$ 707,014.60
DBE Attainment %	27.00%	DBE Attainment Amount	\$ 1,061,540.12
DBE Total Paid	\$ .00	Vendor: N/A	

Traffic Systems; S&L Trucking, LLC; Guardrails, Inc.; Ball & Breckenridge; National Concrete, Inc.

**COUNCIL DISTRICT:** 14th District

**ENDORSEMENTS:**

BAPS has reviewed and confirmed available funds.

CORC has approved this EAR

**SB-24-12094 - Extra Work Order No. 6 TR21018 - Urgent Needs Citywide****ACTION REQUESTED:**

The Board is requested to approve a Extra Work Order No. 6 with P. Flanigan & Sons, Inc., under Project No. TR21018 - Urgent Needs Citywide Period of agreement is: 3/21/2024 to 8/18/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	12/8/2021
	1,474,847.00		

Contract Extension Amount:	\$ 0.00	Extension Number:	150 days
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Contract Extra WO	\$ 0.00	Extra WO Number:	06
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Amount:

Project #: TR21018

Project Fund	Amount
9950-PRJ002197-CAP009514-SC630405	\$ 0.00

**BACKGROUND/EXPLANATION:**

This Authorization is requested on behalf of the Department of Transportation – TEC Division to complete ongoing work that could not be completed during the winter season’s cold temperature. The Board approved three previous time extensions for a total of 450 days. To successfully accomplish this work, the DOT requires an additional 150 days, extending the contract completion date from March 21, 2024, to August 18, 2024.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

CORC has approved this EAR

**SB-24-12166 - Project 1344 On Call Planning Consultant Services for Transportation Planning, Policy, Feasibility Studies, Complete Streets, Multimodal Access Associated Projects Task No.1**

**ACTION REQUESTED:**

The Board is requested to approve Task No. 1 under Project 1344 On Call Planning Consultant Services for Transportation Planning, Policy, Feasibility Studies, Complete Streets, Multimodal Access Associated Projects with Rummel, Klepper & Kahl, LLP. Period of agreement is: Based on Board Approval with a duration of 17 Months  
7/10/2024 / to 12/9/2025

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 806,315.73

Contract Award Amount: \$ 1,000,000.00 Award Date: 9/3/2023

Contract Extra WO Amount: \$ 0.00 Extra WO Number:

Project Fund Amount  
9950-CAP009508-SC630318 \$ 806,315.73

**BACKGROUND/EXPLANATION:**

The Board is requested to approve Project 1344 On Call Planning Consultant Services for Transportation planning, policy, feasibility studies, complete Streets, Multimodal Access Associated Projects task No.1 with Rummel, Klepper & Kahl, LLP. (8040556). The duration for this project is 17 months.

This authorization provides for consultant to provide design support for the final design of traffic calming along Wolfe Street and the final design of a two-way bicycle facility along Washington Street, from Aliceanna Street to Sinclair Lane. Previous planning and design efforts have resulted in 30% design concepts for both streets.

<b>EMPLOY</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
<b>BALTIMORE:</b>			
N/A	N/A	N/A	N/A

**MBE PARTICIPATION:**

MBE Goal %	28.45%	MBE Goal Amount	\$ 94,397.51
MBE Total Paid	\$ .00	Vendor: Daniel Consultants, Inc.	
This is the first task, 39.5% MBE participation			
MBE Goal %	11.07%	MBE Goal Amount	\$ 224,286.58
MBE Total Paid	\$ .00	Vendor: RJM Engineering, Inc.	



**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-12361 - Project 1324 Mead and Hunt On Call Design consultant services for Federal Aid Roadways and Associated project Task No.1**

**ACTION REQUESTED:**

The Board is requested to approve Task Assignment No. 1 to Mead & Hunt Inc. under Project 1324 On Call Design Consultant Services for Federal Aid Roadways and Associated Projects. Period of agreement is: Based on Board Approval with a duration of 24 Months 7/10/2024 / to 7/9/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 242,022.06

Contract Award Amount: \$ 3,000,000.00 Award Date: 12/14/2022

Project #: 1324

Project Fund	Amount
9950-PRJ002915-CAP009512-SC630318	\$ 242,022.06

**BACKGROUND/EXPLANATION:**

This authorization provides services to provide program support services for the FY22 safe streets for all grant awards. The scope of work includes but it not limited to project coordination, progress 7 financial reporting, technical oversight and support, and design support. This task is using a non-DBE subconsultant (Woodvalley Community Strategies).

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

**DBE PARTICIPATION:**

DBE Goal %	4.00%	DBE Goal Amount	\$ 120,000.00
DBE Attainment %	0.00%	DBE Attainment Amount	\$ 19,950.53
DBE Total Paid	\$ .00	Vendor: P.E.L.A. Design	
DBE Goal %	7.00%	DBE Goal Amount	\$ 210,000.00
DBE Attainment %	0.00%	DBE Attainment Amount	\$ 59,850.00
DBE Total Paid	\$ .00	Vendor: AB Consultants, Inc.	

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-12222 - Grant Agreement - (State Passenger Ferry Vessel)**

**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement between The Maryland Department of Transportation (MDOT) and the Maryland Transit Administration (MTA). Period of agreement is: 7/1/2022 to 6/30/2026

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,600,000.00

Project Fund	Amount
9950-PRJ001838-CAP009527-RC0603	\$ 1,600,000.00

**BACKGROUND/EXPLANATION:**

The Maryland Department of Transportation of the Maryland Transit Administration programmed in the fiscal year 2023 a grant totaling \$1,600,000.00 towards a replacement of a passenger ferry vessel and accompanying components. This grant will benefit the parties to this Agreement and will promote the operation of passenger ferry service in the City of Baltimore. The Department of Transportation will be responsible for all the work in connection with the Project, including the design, project management, and construction of the passenger ferry project. The term of this Agreement is 7/1/2022-6/30/2026.

This submission is delayed due to staff changes.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 1st District

**ENDORSEMENTS:**

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-11829 - Grant Agreement - City Thread****ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with City Thread. Period of agreement is: 7/10/2024 to 11/30/2024

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 50,000.00

Contract Award Amount: \$  
50,000.00

Project Fund	Amount
1001-CCA001101-SC630326	\$ 15,000.00
	\$ 35,000.00

No funds coming to the City - Thread is giving us \$35,000 off the services.

**BACKGROUND/EXPLANATION:**

The purpose of this Grant Agreement is to evaluate the City's current state of practice for implementing mobility infrastructure. City Thread will examine existing processes by conducting interviews with a variety of stakeholders within and external to City government. In conjunction with stakeholder interviews, City Thread will conduct an analysis of the existing media landscape, adopted plans, and both formal and informal processes and partnerships, as relates to national best practices in mobility infrastructure implementation. The final report will recommend a roadmap for improved project delivery, network-focused implementation plans, and authentic community engagement.

This Agreement begins upon Board of Estimates approval, the Effective Date and shall automatically terminate on November 30, 2024. This Agreement may be renewed only by a writing signed by both parties.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** Citywide

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

**SB-24-12382 - Traffic Mitigation Agreement – 500 South Broadway at 500 South Broadway****ACTION REQUESTED:**

The Board is requested to approve a Traffic Mitigation Agreement with 504 South Broadway, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 22,829.73

Project Fund	Amount
9950-PRJ001536-CAP009512-RC0650	\$ 22,829.73

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development.

The Developer proposes to perform the Scope of Work at 500 South Broadway, constructing a 21,205 square foot multi-family apartment totaling 19 units with 1,500 square feet of proposed retail space. The Developer agrees to make a one-time contribution in the amount of \$22,829.73 to fund the City's multimodal transportation improvements in the Development vicinity to the extent practicable. This agreement will commence upon Board of Estimates approval and termination will be deemed in writing by the Department of Transportation.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 1st District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

**SB-24-12442 - Traffic Mitigation Agreement – Westport Parcel B at 2201 Kloman Street**

**ACTION REQUESTED:**

The Board is requested to approve a Traffic Mitigation Agreement with Westport LN, LLC. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 136,976.22

Project Fund	Amount
9950-PRJ001745-CAP009512-RC0650	\$ 136,976.22

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529, was approved on May 9, 2012. It was determined that a Traffic Mitigation Fee was required for the Development. The Developer proposes to perform the Scope of Work at 2201 Kloman Street, Parcel B constructing residential townhomes (264 units).

The Developer agrees to make a one-time contribution in the amount of \$136,976.22 to fund the City’s multimodal transportation improvements in the Development vicinity to the extent practicable. This agreement will commence upon Board of Estimates approval and termination will be deemed in writing by the Department of Transportation.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 10th District

**ENDORSEMENTS:**

BAPS has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

**SB-24-12419 - Minor Privilege Permit Application - 1928 E. Madison Street****ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit Application to Dahong Shuxing, LLC. for 928 E. Madison Street. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 1,089.60

Project Fund	Amount
1001-RC0099	\$ 1,089.60

**BACKGROUND/EXPLANATION:**

The application complies with Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the Board of Estimates (BOE) on January 21, 2015, and amended November 9, 2016, and current regulations. After a thorough review, the Department confirms that Dahong Shuxing the applicant for a Minor Privilege Permit at 1928 E. Madison Street has submitted a completed application.

Following a review by the Department of Transportation (DOT) it is recommended to approve the application to install (4) Metal Canopies 428 sq. ft. and (4) Planters 36 sq. ft. and carries an annual fee of \$1089.60.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 7th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.



**SB-24-12407 - Minor Privilege Permit Application - 828 S. Charles Street****ACTION REQUESTED:**

The Board is requested to approve a Minor Privilege Permit application to Peach Properties, LLC. for Zoe's Just Dezzerts, located at 828 S. Charles Street. Period of agreement is: Based on Board Approval

**AMOUNT AND SOURCE OF FUNDS:**

Transaction Amount: \$ 675.00

Project Fund	Amount
1001-RC0099	\$ 675.00

**BACKGROUND/EXPLANATION:**

After a thorough review, the Department of Transportation confirms that Peach Properties, LLC the applicant for a minor privilege permit at 828 S. Charles Street has submitted a complete application. Peach Properties, LLC has also notified the adjoining property owners, as requested by department policy.

Following a review by the Baltimore Police Department (BPD), Baltimore City Health Department (BCHD), Baltimore City Fire Department (BCFD), and Department of Transportation (DOT) it is recommended to approve the request for Outdoor Seating which totals 75 sq. ft. on Charles Stret and 50 sq. ft. on Henrietta Street and carries an annual fee of \$675.00.

The application complies with the regulations outlined in Article 8 Section 9 of the Baltimore City Charter. It also adheres to subsequent regulations issued by the Board of Estimates (BOE) on January 21, 2015, amended on November 9, 2016, and current regulations.

<b>EMPLOY BALTIMORE:</b>	<b>LIVING WAGE:</b>	<b>LOCAL HIRING:</b>	<b>PREVAILING WAGE:</b>
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

**COUNCIL DISTRICT:** 11th District

**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.